



**VINAL SQUARE STRATEGIC
ACTION PLAN (VSSAP) COMMITTEE**

Notice of Public Meeting

As required by G.L. c. 30 A, §18-25

Email Posting to townclerk@ChelmsfordMA.Gov

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2026-01-28

3:54 PM

**TOWN OF CHELMSFORD
PATRICIA E. DZURIS
TOWN CLERK**

DATE: Monday, February 2, 2026 **TIME:** 7:00pm
PLACE: Chelmsford Town Hall **ROOM:** Conference Room 202
ADDRESS: 50 Billerica Road
 Chelmsford, MA 01824

Zoom link available upon request via email to vtimmins@chelmsfordma.gov by 5:00pm on February 2, 2025.

AGENDA

1. Call to Order and Recording Announcement
2. Public Comment
3. Committee Business Representative
4. Administrative:
 - a. Open Session Minutes of: September 29, 2025; November 10, 2025; January 12, 2026
5. Vinal Square Spring Revival Planning (Ben Duchesne)
6. Exterior Façade Decision Authority(s) (Evan Belansky)
7. Around the Room – Team Status Updates as Applicable

Beautification	Mass DOT Vinal Square TIP	Wotton Fields/Trails/Boat Ramp
Tower Clock	Mass DOT Richardson-Technology TIP	Vinal Square Parking Lot Lease
Signage (Sr. Center Wayfinding)	Local Traffic and Construction	Verizon Cell Tower Inquiry Richardson Rd
Freeman Lake Appeal	Fire Station #2 Landscaping	Holiday Tree Lighting
Varney Park & Beach	Businesses Items of Interest	McKay Library
Ledge Road	Housing Items of Interest	Other
Main Street Redesign		

8. Public Comment
9. Future Agenda Topics / New Business
 - 2015 VSSAP Recommendations – Historical Commission related recommendations status (Laura) - March
 - Timeline of related activities to inform VSSAP update planning (Christine/Virginia) –March
 - Beautification: Planter options (evergreens and flowers), Watering (contractor, senior tax credit program), Locations (Vinal Square green only, distributed throughout the Square) – March
 - VSSAP Committee Beautification Fund
 - Fire Station #2 Landscaping (2026)
10. Set next meeting date(s)
11. Adjourn

Next Planned Meetings: 02.02.2026, 03.02.2026
 Proposed: 04.06.2026, 05.11.2026