

SELECT BOARD MEETING AGENDA
FEBRUARY 9, 2026
Dennis Ready Meeting Room 204
Town Offices, 50 Billerica Road
Chelmsford, MA 01824

This hybrid meeting will be held in person and via Zoom. Members of the public may attend the meeting in person, or watch live at chelmsfordtv.org/livestream, at youtube.com/@ChelmsfordtvOrg, on Comcast channel 6, or on Verizon channel 37.

Members of the public will be granted Zoom access solely for participation in the Public Input and Public Hearing portions of the agenda. To obtain the Zoom link, please email your request, including your name, address, and the agenda topic on which you wish to provide input, to tmoffice@chelmsfordma.gov by 12:00 PM (noon) on the day of the meeting. If attending virtually, please join the meeting 10 minutes early.

Please note that while an option for remote attendance and/or participation is being provided as a courtesy, the meeting/hearing will not be suspended or terminated if technological issues interrupt remote access.

1. 6:00 PM CALL TO ORDER – NOTIFICATION OF LIVE BROADCAST

2. PUBLIC SERVICE ANNOUNCEMENTS

- New Sharps Disposal Schedule
- 2026 Dog Licensing
- 2026 Annual Town Census
- Nomination Papers Available for the April 7th Spring Annual Town Election

Documents:

[2026 SHARPS FLYER.PDF](#)
[DOG LICENSE PSA.PDF](#)
[2026 TOWN CENSUS PSA.PDF](#)
[RUN FOR LOCAL OFFICE 2026.PDF](#)

3. GENERAL PUBLIC INPUT

- In accordance with Select Board Policies section 1-2.8, speakers will be limited to no more than three (3) minutes. Speakers may not cede their time to others unless required as a reasonable accommodation because of a disability. Total time for General Public Input shall be limited to no more than thirty (30) minutes.

4. COMMITTEE VACANCIES

Documents:

[COMMITTEE VACANCIES AS OF 2026-2-09.PDF](#)

5. PUBLIC HEARINGS

- National Grid and Verizon Pole Petition: North Rd
- All Alcoholic Beverages Restaurant License: House of Charoen, LLC, DBA Udomsuk Thai Kitchen and Bar, 313 Littleton Rd, Unit 2
- All Alcoholic Beverages License Amendment: Alteration of Premises and Pledge of License: Kanissa Inc. DBA Chelmsford Wine and Spirits, 133 Princeton St

Documents:

[POLE PETITION - NORTH RD.PDF](#)
[HOUSE OF CHAROEN - ALCOHOL LICENSE.PDF](#)
[KANISSA INC - LICENSE AMENDMENT.PDF](#)

6. REQUESTS FOR MONUMENTS/MEMORIALS – RENAMING THE FOOD PANTRY IN HONOR OF SANDY DONOVAN

Documents:

[MEMORIAL REQUEST - SANDY DONOVAN.PDF](#)

7. DISCUSSION - EARMARK REQUESTS FOR STATE DELEGATION

Documents:

[HOUSE EARMARK REQUESTS FY26.PDF](#)

8. TOWN MANAGER BID AWARDS

- Town Offices and Senior Center Elevator Modernization Project

Documents:

[1.22.26_BID_AWARD_MEMO.PDF](#)
[TO_AND_SC_ELEV_GENERAL_BID_TAB.PDF](#)

9. TOWN MANAGER REPORTS

- Massachusetts Attorney General's Office Approval of 2025 Fall Annual Town Meeting General and Zoning Warrant Articles
- Draft Warrant for 2026 Spring Annual Town Meeting
- Town Manager's Proposed Fiscal Year 2027 Operating and Capital Budgets
- Employee and Retiree Health Insurance Claims Update
- Massachusetts Department of Environmental Protection's Superseding Order of Conditions for Freeman Lake Aquatic Management Program
- Southwell Boat Ramp Replacement Project State Bid Results
- Monthly Double Pole Report
- Police Chief Retirement

Documents:

[CHELMSFORD12065FA__APP.PDF](#)
[2026_SPRING_ATM_LIST_OF_WARRANT_ARTICLES.PDF](#)
[2026_SPRING_ANNUAL_TOWN_MEETING_WARRANT.PDF](#)
[FY27_BUDGET_PRESENTATION_02-05-26.PDF](#)
[FY27_TOWN_MANAGER_BUDGET_-_FEBRUARY_5_2025.PDF](#)
[FY27_TOWN_MANAGER_SEWER_ENTERPRISE_BUDGET_-_FEBRUARY_5_2025.PDF](#)
[FY27_TOWN_MANAGER_STORMWATER_ENTERPRISE_BUDGET_-_FEBRUARY_5_2025.PDF](#)
[FY27_TOWN_MANAGER_PEG_ACCESS_ENTERPRISE_BUDGET_-_FEBRUARY_5_2025.PDF](#)
[CHELMSFORD_LRB_1223-1125_DETAIL_FINAL.PDF](#)
[CHELMSFORD_GLP-1_DRUGS_UTILIZATION_2025.PDF](#)
[SOC_129-0967_FREEMAN_LAKE_DEP_SUPERSEDING_OOC_JANUARY_2026.PDF](#)
[BID_SUMMARY_CHELMSFORD.PDF](#)
[FEB_DOUBLE_POLE_REPORT_SPREADSHEET.PDF](#)
[FEBRUARY_2026_DOUBLE_POLE_REPORT_.PDF](#)
[RETIREMENT_OF_POLICE_CHIEF.PDF](#)

10. TOWN MANAGER APPOINTMENTS

- Bicycle and Pedestrian Committee: Kevin Baxter, unexpired 3-year term ending 6/30/2026
- Community Preservation Fund Committee: David Hamilton, 3-year term ending 6/30/2028
- Council on Aging Board, Mindy Rosen, 3-year term ending 6/30/2028
- Historic District Commission Alternate Member, Marie Cumming, unexpired 3-year term ending 6/30/2027
- Holiday Decorating Committee Re-appointment: John Floria, 1-year term ending 6/30/2026
- Vinal Square Strategic Action Plan Committee: Adam McCusker, 3-year term ending 6/30/2026

Documents:

[BPAC_-_BAXTER.PDF](#)
[CPC_-_HAMILTON.PDF](#)
[COUNCIL_ON_AGING_-_ROSEN.PDF](#)
[HIST_DIST._CUMMING.PDF](#)
[HOLIDAY_-_FLORIA.PDF](#)
[VINAL_SQUARE_-_MCCUSKER.PDF](#)

11. MEETING MINUTES

- Select Board Regular Meeting Minutes 1-12-2026

Documents:

[01-12-2026_SB_MINUTES_DRAFT_2.PDF](#)

12. SELECT BOARD MEMBER LIAISON REPORTS AND REFERRALS

NEXT REGULAR MEETING DATE: February 23, 2026