

SELECT BOARD MEETING AGENDA
JANUARY 26, 2026
Dennis Ready Meeting Room 204
Town Offices, 50 Billerica Road
Chelmsford, MA 01824

This hybrid meeting will be held in person and via Zoom. Members of the public may attend the meeting in person, or watch live at chelmsfordtv.org/livestream, at youtube.com/@ChelmsfordtvOrg, on Comcast channel 6, or on Verizon channel 37.

Members of the public will be granted Zoom access solely for participation in the Public Input and Public Hearing portions of the agenda. To obtain the Zoom link, please email your request, including your name, address, and the agenda topic on which you wish to provide input, to tmoffice@chelmsfordma.gov by 12:00 PM (noon) on the day of the meeting. If attending virtually, please join the meeting 10 minutes early.

Please note that while an option for remote attendance and/or participation is being provided as a courtesy, the meeting/hearing will not be suspended or terminated if technological issues interrupt remote access.

1. 6:00 PM CALL TO ORDER – NOTIFICATION OF LIVE BROADCAST

2. PUBLIC SERVICE ANNOUNCEMENTS

- New Sharps Disposal Schedule
- Memorial Tree Program
- 2026 Dog Licensing
- 2026 Annual Town Census
- Nomination Papers Available for the April 7th Spring Annual Town Election

Documents:

[SHARPS UPDATED.PDF](#)
[CHELMSFORD MEMORIAL TREE PROGRAM PSA.PDF](#)
[DOG LICENSE PSA.PDF](#)
[2026 TOWN CENSUS PSA.PDF](#)
[RUN FOR LOCAL OFFICE 2026.PDF](#)

3. GENERAL PUBLIC INPUT

- In accordance with Select Board Policies section 1-2.8, speakers will be limited to no more than three (3) minutes. Speakers may not cede their time to others unless required as a reasonable accommodation because of a disability. Total time for General Public Input shall be limited to no more than thirty (30) minutes.

4. COMMITTEE VACANCIES

Documents:

[COMMITTEE VACANCIES AS OF 2026-1-26.PDF](#)

5. REQUESTS FOR MONUMENTS/MEMORIALS – RENAMING THE FOOD PANTRY IN HONOR OF SANDY DONOVAN

Documents:

[MEMORIAL REQUEST - SANDY DONOVAN.PDF](#)

6. TOWN MANAGER BID AWARDS

- Town Offices and Senior Center Elevator Modernization Project

Documents:

[1.22.26 BID AWARD MEMO.PDF](#)
[TO AND SC ELEV. GENERAL BID TAB.PDF](#)

7. TOWN MANAGER REPORTS

- Draft Warrant for Spring Town Meeting
- Employee and Retiree Health Insurance Claims Update
- Southwell Boat Ramp Replacement Project State Bid Results

Documents:

[2026 SPRING ATM LIST OF WARRANT ARTICLES.PDF](#)
[2026 SPRING ANNUAL TOWN MEETING WARRANT.PDF](#)

[CHELMSFORD GLP-1 DRUGS UTILIZATION 2025.PDF](#)
[CHELMSFORD LRB 1223-1125 DETAIL FINAL.PDF](#)
[BID SUMMARY_CHELMSFORD.PDF](#)

8. TOWN MANAGER APPOINTMENTS

- Bicycle and Pedestrian Committee: Kevin Baxter, unexpired 3-year term ending 6/30/2026
- Community Preservation Fund Committee: David Hamilton, 3-year term ending 6/30/2028
- Council on Aging Board: Mindy Rosen, 3-year term ending 6/30/2028
- Historic District Commission Alternate Member: Marie Cumming, unexpired 3-year term ending 6/30/2027
- Holiday Decorating Committee Re-appointment: John Floria, 1-year term ending 12/31/2026
- Vinal Square Strategic Action Plan Committee: Adam McCusker, unexpired 3-year term ending 6/30/2026

Documents:

[BPAC - BAXTER.PDF](#)
[CPC -HAMILTON.PDF](#)
[COUNCIL ON AGING - ROSEN.PDF](#)
[HIST DIST. - CUMMING.PDF](#)
[HOLIDAY - FLORIA.PDF](#)
[VINAL SQUARE - MCCUSKER.PDF](#)

9. MEETING MINUTES

- Select Board Regular Meeting Minutes 1-12-2026

Documents:

[01-12-2026 SB MINUTES_DRAFT_2.PDF](#)

10. SELECT BOARD MEMBER LIAISON REPORTS AND REFERRALS

NEXT REGULAR MEETING DATE: February 29, 2026

NOW ON THURSDAYS!

MEDICAL SHARPS WASTE DROP-OFF DAY

FOR CHELMSFORD RESIDENTS

**Did you know that throwing your medical sharps in the trash is
dangerous AND against the law?**

**Help us keep our community safe by
disposing your sharps properly!**



Drop off dates:

MARCH 12, 2026

JUNE 11, 2026

SEPTEMBER 10, 2026

DECEMBER 10, 2026



**NO LOOSE
NEEDLES**

**Sharps accepted on the above dates
between 9 am - 4 pm only.**

Drop off Location:

**Chelmsford Health Department
50 Billerica Rd.**

What's included

**Needles, syringes, lancets, auto injectors, injection pens, infusion sets, or
connection needles/sets**

Important information

***Rigid plastic containers with lid such as laundry detergent bottles, bleach
bottle, plastic coffee container, or sharps container will be accepted.***

Tape lid securely. Container must be at least 3/4 full

Registration NO longer required

Residents only

Chelmsford Memorial Tree Program

The Town of Chelmsford is proud to launch the Memorial Tree Program, offering residents a meaningful way to honor loved ones while adding beauty and shade to our community.

Participants can sponsor a tree that will be planted in a public space in town, creating a lasting, living tribute that will be enjoyed for years to come.

Learn more about the program and how to participate by scanning the QR Code or visiting the link

here: www.chelmsfordma.gov/DocumentCenter/View/21372/Memorial-Tree-Programs

Let's grow Chelmsford's future—one tree at a time!



MEMORIAL TREE PROGRAM OF CHELMSFORD, MA

Tree Committee launching tree dedication planting program

Accepting applications until February 1, 2026.



2026 DOG LICENSING

Every 2025 dog license expires on December 31st.

Licensing for 2026 begins on December 1st!

Up-to-date Rabies vaccination required to license; please provide a Rabies certificate at time of licensing.

Renewals: Previously licensed dogs can renew online, by mail, or in the town clerk's office.

NEW Dogs: Register by mail with a check or in the town clerk's office.

Fee: \$20 for a spayed/neutered dog or \$25 if unaltered.

LATE FEES go into effect starting on March 1st. \$5 per month will be added to the initial tag fee through June 1st.

CITATIONS go into effect starting on June 15th. Citations are an additional \$50 to the initial tag and late fees.

More info and link to online license renewal: <https://chelmsfordma.gov/249/Dog-Licenses>





TOWN OF CHELMSFORD
50 Billerica Road
Chelmsford, MA 01824-2777
(978) 250-5200
www.chelmsfordma.gov

2026 ANNUAL TOWN CENSUS

The 2026 Annual Town Census will be mailed to every household by January. Participating in the town census keeps our voting list up to date. Returning your town census keeps you ACTIVE on the voting list and eliminates the need to step out of line at the polls to sign an affirmation that you still live at that address. Even if you are not a registered voter, responding to the census will ensure that the Town Clerk's Office can provide you with proof of residency. An accurate count of residents in Chelmsford assists in providing better municipal services.

***Online Response* You will be able to respond online if there are no changes to your census form!**

GET INVOLVED

RUN FOR LOCAL OFFICE

**NOMINATION PAPERS TO RUN FOR LOCAL OFFICE AVAILABLE THROUGH
THURSDAY, FEBRUARY 12TH IN THE TOWN CLERK'S OFFICE**

OPEN SEATS

TOWN-WIDE OFFICE

(50 CERTIFIED SIGNATURES)

Select Board: 1 Seat, 3 Years
1 Seat, 1 year

School Committee: 2 Seats, 3 Years

Town Moderator: 1 Seat, 3 Years

Housing Authority: 1 Seat, 5 Years

Planning Board: 2 Seats, 3 Years

Board of Health: 1 Seat, 3 Years

Library Trustees: 3 Seats, 3 Years

Cemetery Commission: 1 Seat, 3 Years

TOWN MEETING REPRESENTATIVE

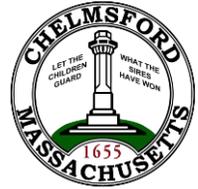
(10 CERTIFIED SIGNATURES)

ALL PRECINCTS: 5 Seats, 3 Years

UNEXPIRED TERMS

Precinct 5: 1 Seat, 1 Year

Precinct 6: 1 Seat, 1 Year



Committee Vacancies as of 1/26/2026

Age-Friendly Implementation Committee

- *(1) unexpired 3-year term ending 6/30/2027*

Agricultural Commission

- *(1) unexpired 3-year term ending 6/30/2026*

CCA/Town Hall Advisory Committee

- *(1) 3-year terms ending 6/30/2028*

Clean Energy and Sustainability Committee

- *(1) 3-year terms ending 6/30/2028*

Commission on Disabilities

- *(1) unexpired 3-year term ending 6/30/2026*
- *(2) unexpired 3-year terms ending 6/30/2027*
- *(2) 3-year terms ending 6/30/2028*

Council on Aging Board

- *(1) unexpired 3-year term ending 6/30/2026*

Cultural Council

- *(1) 3-year term ending 6/30/2028*

Holiday Decorating Committee

- *(4) unexpired 1-year terms ending 12/31/2026*

Parade Committee

- *All Applicants Welcome – 1-year terms ending 7/31/2026*

Committee Application:

If you are interested in serving on a town board or committee, please complete an [on-line application](#) available on the town website.

For more information, please contact the Town Manager's Office at (978) 250-5202 or TMoffice@ChelmsfordMA.gov.

Request for Monuments/Memorials

Please review the Select Board policy for Monuments and Memorials (Section 7-4).
Submit this form to the Select Board for evaluation.

Submitter's Name: Pat Wojtas Date: 1/20/2026

Contact info: PWojtas@ChelmsfordMA.gov

Name of person/group to be recognized: Sandy Donovan

Reason for recognition:

Sandy Donovan founded the Chelmsford Food Pantry,
and served as Director for 27 years.

Site specifics: Food Pantry trailer

Location of recognition: on the Food Pantry - ind inside/outside?

How will this effort be funded: TBD

Community value: Remind community of Sandy's efforts

Impact: To honor the memory of Sandy Donovan

Aesthetics: Solid plaque with Sandy's picture and relevant text

Maintenance: Once installed, there should be little ~~to~~ to none
needed.

Safety: N/A

Additional notes:

The Food Pantry Board of Directors is supportive of this
initiative, and will assist with details.

Select Board decision:

ENGINEERING 978-250-5228
FACILITIES 978-250-5228
HIGHWAY 978-250-5270
TRASH/RECYCLE 978-250-5203



PARKS 978-250-5228
SEWER (OFFICE) 978-250-5233
STORMWATER 978-250-5228

DEPARTMENT OF PUBLIC WORKS

9 Alpha Road
Chelmsford, MA 01824-3167

Christine Clancy, P.E.
Director

Telephone: 978-250-5228
Fax: 978-250-2416

MEMORANDUM

Date: 1/22/26
To: P. Cohen
From: C. Clancy
Subject: Bid Award Recommendation – Town Offices and Senior Center Elevator Project

The Town received General Bids for the Town offices and Senior Center Elevator Modernization Project on Wednesday, January 21, 2026 at 10:00 am at the DPW. The General Bids include Filed Sub Bids in Elevator, HVAC and Electrical were previously received on January 14, 2026 at 10:00 am.

Seven (7) General Bids were received. Enterprise Equipment Co. Inc. was the low responsive and responsible bidder with a total bid price of \$897,210. The Bids ranged from \$897,210 to \$1,178,435. Bid results are attached for reference. The estimated construction cost provided by the designer NV5/Ellana was \$1,074,371. We have previously received favorably references for Enterprise Equipment Co., Inc. and are currently under contract on a similar project with them with good experiences thus far. The low bid price is within the budgeted amount for the project including the design fee. The project is funded through capital funds.

We recommend that the Town award the contract for the Town Offices and Senior Center Elevator Modernization project to Enterprise Equipment Co. Inc. in the amount of \$897,210.

Bid Record - General Bids Opening - Town Offices and Senior Center Elevator Modernization

1/21/2026 10:00am

Location: Chelmsford DPW, 9 Alpha Road, Chelmsford, MA

Bidder	ON TIME	Bid Bond	Add 1	Add 2	Certificate of Health & Safety	Certificate of Non Collusion	Tax Attestation	Certificate of Authority	Cert of Payment of Prevailing Wages	References (3)	Asbestos Disclaimer	DCAMM Cert.	DCAMM Update	Signed	Base Bid Price	Restricted to / from
Northern Contracting Corporation	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	\$965,100	
GAGE Construction	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	\$974,632.15	
Enterprise Equipment Co., Inc.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	\$897,210	
GVW, Inc.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	\$1,178,435	
New England Builders & Contractors, Inc.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Not Acknowledged	Not Acknowledged	Y	Y	Y	\$968,000	
Picard Construction Corporation	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	\$915,386	
APC Development Group, Inc.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Not Acknowledged	\$1,104,781	

DRAFT 1-22-26 2026 Spring Annual Town Meeting List of Warrant Articles

1. Reports of Town Officers/Committees
2. Amend Fiscal Year 2026 Operating Budget
3. Nashoba Valley Technical School District FY27 Assessment
4. Fiscal Year 2027 Chelmsford Public Schools Operating Budget
5. Fiscal Year 2027 General Government Operating Budget
6. Collective Bargaining Agreements
7. Finance Committee Reserve Fund
8. Fiscal Year 2027 Capital Budget
9. PFAS Treatment Plant Upgrades at 54 Richardson Road
10. Fiscal Year 2027 Sewer Enterprise Fund Operating Budget
11. Sewer Pump Station Upgrades for Clinton Avenue, Fair Street, and Evergreen Street
12. Fiscal Year 2027 Stormwater Management Enterprise Fund Operating Budget
13. Stormwater Rack Body Truck
14. Drainage Improvements for Rainbow Avenue
15. Fiscal Year 2027 Forum Ice Rink Enterprise Fund Operating Budget
16. Amend the Fiscal Year 2026 PEG Access and Cable Related Enterprise Fund Operating Budget
17. Fiscal Year 2027 PEG Access and Cable Related Enterprise Fund Operating Budget
18. Fiscal Year 2027 Golf Course Enterprise Fund Operating Budget
19. Annual Authorization of Departmental Revolving Funds
20. Cemetery Improvement and Development Fund
21. Utility Easements for Fire Stations Construction Project
22. Conservation Commission Bylaw – Wetlands
23. Zoning Bylaw Amendment - Definition of Family
24. Zoning Bylaw Amendment – Community Enhancement and Investment Overlay District
25. Zoning Bylaw Amendment – Use Table Commercial Parking Garage/Structure
26. Zoning Bylaw Amendment – Zoning Dimensional Tables Change Minimum Depth from 0 to N/A
27. Zoning Bylaw Amendment – Revise the Definition of Boarding House
28. Zoning Bylaw Amendment – Add New Definition for “Bed and Breakfast” and Add to Use Table
29. General Bylaw Amendment – Add Chapter 108 Outdoor Lighting
30. Zoning Bylaw Amendment – Apply CBLT – CB Light to Area on Middlesex Street Near the Mills
31. Community Preservation Fund: FY27 Debt Service, Admin. Expenses & Reserves
32. CPC – Transfer Cemetery Restoration Funding
33. CPC – Varney Playground Accessible Playground Equipment
34. Street Acceptance: Proctor Road



DRAFT 1-22-26

**TOWN OF CHELMSFORD
WARRANT FOR
ANNUAL TOWN ELECTION
April 7, 2026**

MIDDLESEX, SS.

To the Constable, or any other suitable person of the Town of Chelmsford:

Greeting:

In the name of the Commonwealth aforesaid, you are hereby requested to notify and warn the legal voters of said Chelmsford to meet in their several polling places, VIZ:

Precincts 1 and 2.

Precincts 3, 4, 5, 6, 7, and 8.

Precincts 9, 10, and 11.

Senior Center, 75 Groton Road

McCarthy Middle School, 250 North Road

Town Offices, 50 Billerica Road

On Tuesday, the **7th day of April, 2026** being the first Tuesday in said month at 7:00 a.m. until 8:00 p.m. for the following purposes:

To cast their votes for the following officers:

One Select Board Member for three years;

One Select Board Member for one year (unexpired term);

Two School Committee Members for three years;

One Town Moderator for three years;

Two Planning Board Members for three years;

One Board of Health Member for three years;

Three Trustees of Public Library Members for three years;

One Cemetery Commission Member for three years;

One Housing Authority Member for five years;

and to cast their votes for the following:

Fifty-five Representative Town Meeting Members for three years in Precincts 1 through 11;

And various additional Representative Town Meeting Members:

One Representative Town Meeting Member for an unexpired one-year term in Precinct 5;

One Representative Town Meeting Member for an unexpired one-year term in Precinct 6;

and to meet in the Senior Center, 75 Groton Road, North Chelmsford, on Monday, the twenty-seventh day of April, at 7:30 p.m. in the evening, then and there to act upon the following articles, VIZ:

ARTICLE 1. To see if the Town will vote to hear reports of the Town Officers and Committees; or act in relation thereto.

SUBMITTED BY: **Select Board**

ARTICLE 2. To see if the Town will vote to amend the Fiscal Year 2026 operating budget adopted under Articles 3, 4, and 5 of the Warrant for the Spring Annual Town Meeting held on April 28, 2025; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 3. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to fund the Town's Fiscal Year 2027 assessment to the Nashoba Valley Technical School District; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 4. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money as may be required to defray charges for the operations of the Chelmsford Public Schools for the fiscal period July 1, 2026 through June 30, 2027; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 5. To see if the Town will vote to raise and appropriate, or transfer from available funds such sums of money as may be required to defray charges of the Town's General Government operations for the fiscal period July 1, 2026 through June 30, 2027; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 6. To see if the Town will vote to raise and appropriate, and/or transfer from available funds a certain sum of money to be used to fund the cost items of the first fiscal year of employee contract agreements between the Town and its collective bargaining units; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 7. To see if the Town will vote to raise and appropriate, or transfer from available funds such sums of money to be used as a Reserve Fund at the discretion of the Finance Committee for Fiscal Year 2027, as provided in General Laws Chapter 40, Section 6; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 8. To see if the Town will vote to: a.) appropriate a certain sum of money for the following capital projects:

FY2027 PROPOSED CAPITAL BUDGET			
Function	Department /Location	Project	Expenditure
Community Services	<u>Adams Library</u>	HVAC System Replacement - Phase 3	\$850,000
	<u>MacKay Library</u>	Ramp Repl. & Rear Entrance Repairs	\$70,000
	<i>Community Services Subtotal</i>		\$920,000
Public Safety	<u>Police</u>	HVAC System Replacement - Phase 1	\$650,000
	<u>Fire</u>	Staff Vehicle Replacement	\$90,150
		Staff Vehicle Replacement	\$95,400
	<i>Public Safety Subtotal</i>		\$835,550
Public Works	<u>Highway</u>	Roadway Improvements	\$425,000
		6-Wheel Sander Truck Replacement	\$350,000
		10-Wheel Dump Truck Replacement	\$375,000
		Sidewalk Snow Clearing Equipment	\$195,000
		Rack Body Truck with Plow Repl.	\$135,000
		3/4 Ton Pickup Truck with Plow	\$90,000
	<u>Cemetery</u>	Backhoe Replacement	\$165,000
	<i>Public Works Subtotal</i>		\$1,735,000
Public Facilities	<u>Municipal Facilities</u>	Utility Van Replacement - Plumbing	\$48,000
	<u>Town Offices</u>	Elevator Replacement - Phase 2	\$325,000
	<i>Municipal Facilities Subtotal</i>		\$373,000
	<u>Harrington, McCarthy & CHS</u>	Roof Replacement Study	\$100,000
	<u>Byam & South Row Schools</u>	Emergency Notification System	\$251,490
	<u>Byam & Harrington Schools</u>	Security & Fire Panel Upgrades	\$400,000
	<u>Byam School</u>	Parking Lot Rehabilitation	\$700,000
	<u>McCarthy Middle School</u>	Bi-Directional Antenna	\$113,850
	<u>High School</u>	Roof Replacement - Kitchen & Cafeteria	\$1,000,000
	<i>School Facilities Subtotal</i>		\$2,565,340
CAPITAL PROJECTS TOTAL			\$6,428,890

; and b.) raise and appropriate, transfer and appropriate from available funds, transfer and appropriate from the General Stabilization Fund, and/or borrow a certain sum of money (or any combination thereof) to fund said projects, and to further authorize the Town Manager to enter into lease and/or purchase agreements, on such terms and conditions as the Town Manager deems appropriate in the best interests of the Town, in excess of three years; or act in relation thereto.

SUBMITTED BY: **Town Manager**
Capital Planning Committee

Two-Thirds Vote

ARTICLE 9. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for enhancements to the PFAS remedial treatment system located at the Town's highway yard located at 54 Richardson Road, including any incidental and related expenses; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 10. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2027 budget to operate the Sewer Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 11. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money to upgrade the Clinton Avenue, Fair Street, and Evergreen Street sewer pump stations, including any incidental and related expenses; or act in relation thereto.

SUBMITTED BY: **Town Manager**
Two-Thirds Vote

ARTICLE 12. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2027 budget to operate the Stormwater Management Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 13. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the purchase and equipping of a rack body truck for the Department of Public Works Stormwater Division; or act in relation thereto.

SUBMITTED BY: **Town Manager**
Two-Thirds Vote

ARTICLE 14. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the design and construction of drainage improvements along Rainbow Avenue, including any incidental and related expenses; or act in relation thereto.

SUBMITTED BY: **Town Manager**
Two-Thirds Vote

ARTICLE 15. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2027 budget to operate the Forum Ice Rink Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 16. To see if the Town will vote to amend the Fiscal Year 2026 budget to operate the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise adopted under Article 13 of the Warrant for the Spring Annual Town Meeting held on April 28, 2025; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 17. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2027 budget to operate the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 18. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2027 budget to operate the Golf Course Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 19. To see if the Town will vote to authorize the following total amount of expenditures for Departmental Revolving Funds for the Fiscal Year 2027 which funds have been established under the provisions of Chapter 35, Section 6 of the Code of the Town of Chelmsford, with such expenditure limitations to be applicable from fiscal year to fiscal year unless sooner revised by Town Meeting prior to July 1 in any fiscal year:

- Dog Pound & Licensing: \$10,000;
- Senior Citizen Trip Program: \$75,000;
- Senior Citizen Respite Care Program: \$150,000;
- Police Cruiser Communications Equipment: \$20,000;
- Fire Life Safety Equipment: \$20,000;
- Cemetery Wreath/Floral Decorations: \$10,000;
- Onsite Sewage Facility \$75,000;
- Public Shade Tree \$30,000;

or act in relation thereto.

SUBMITTED BY: **Town Manager**

ARTICLE 20. To see if the Town will vote to transfer a certain sum of money from the Sale of Graves and Lots to the Cemetery Improvement and Development Fund; or act in relation thereto.

SUBMITTED BY: **Cemetery Commission**

ARTICLE 21. To see if the Town will vote to authorize the Select Board to grant, upon such terms and conditions as the Select Board may determine, easements to public utilities in the following Town properties for the purpose of obtaining new or additional electrical service: 1) 260 Old Westford Road, Assessors Parcel ID 58-276-1; and 2) 295 Acton Road, Assessors Parcel ID 117-421-6 and Assessors Parcel ID 117-421-8, as more or less depicted on documents placed on file and available for review in the Offices of the Town Clerk and the Department of Public Works; and to authorize the Select Board to seek such approvals under Article 97 of the Massachusetts Constitution or otherwise, if any, as may be required to allow for such grants, and to execute any and all documents, enter into all agreements, and take such action as may be necessary or convenient in the furtherance of the objectives of this article; or act in relation thereto.

SUBMITTED BY: **Town Manager**
Two-Thirds Vote

ARTICLE 22. To see if the Town will vote to amend the Conservation Commission wetlands bylaw to add a regulatory 100 buffer zone to Bordering Land Subject to Flooding so that any alterations proposed within 100 feet with require approval of the Conservation Commission

; or act in relation thereto.

SUBMITTED BY: **Conservation Commission**

ARTICLE 23. To see if the Town will vote to overturn the adopted 2025 Fall Town Meeting Warrant Article 29 Zoning Bylaw Amendment Definition of Family, changing the Definition of Family in Zoning Article XX, Terminology, from the pre-existing Relationship Based Definition of Family to a Zoning Terminology Based Definition of Family and restore the pre-existing Relationship Based Definition of Family.

; or act in relation thereto.

SUBMITTED BY: **Brian Latina**
Citizen Petition
Two-Thirds Vote

ARTICLE 24. To see if the Town will vote to amend The Town Code, Article XXI Community Enhancement and Investment Overlay District (CEIOD) Section 195.11.C(2) to revise by-right projects, 195-112 Use Regulations to provide clarity, 195-118 Performance Standard A&B to require compliance with Article VII, 195-119 Application Review Procedures A(6) to add “structure”, 195-119 B(d) to provide clarity, 195-119 D to add a new (5) and renumber

; or act in relation thereto.

SUBMITTED BY: **Planning Board**
Two-Thirds Vote

ARTICLE 25. To see if the Town will vote to amend The Town Code, Chapter 195, “Zoning Bylaw”, 195 Attachment 1, Use Table, line D.16, Commercial 16 (Parking Garage/Structure) from BA to PB

; or act in relation thereto.

SUBMITTED BY: **Planning Board**
Two-Thirds Vote

ARTICLE 26. To see if the Town will vote to amend The Town Code, Chapter 195, “Zoning Bylaw”, Table of Dimensional Requirements (195 Attachment 2) change minimum depth from 0 to N/A in the CB, CD & CX districts, CEIOD Site and Bldg Requirements Table (195 Attachment 3) to change minimum depth from 0 to N/A in the CB & CD districts, dimensional requirements for facilitated and independent senior living facilities (195-88) change minimum depth from 0 to N/A in the CB, CD & CV districts, dimensional standards for Center Village Zoning (Article XVIII 195-98.2) change minimum depth from 0 to N/A

; or act in relation thereto.

SUBMITTED BY: **Planning Board**
Two-Thirds Vote

ARTICLE 27. To see if the Town will vote to amend The Town Code, section 195-108 to revise the definition of “Boarding House”

; or act in relation thereto.

SUBMITTED BY: **Planning Board**
Two-Thirds Vote

ARTICLE 28. To see if the Town will vote to amend The Town Code, section 195-108 to add a new definition for “Bed and Breakfast”, 195 Attachment 1, Use Table, to add a new line D.39, “Bed and Breakfast”

; or act in relation thereto.

SUBMITTED BY: **Planning Board**
Two-Thirds Vote

ARTICLE 29. To see if the Town will vote to amend The Town Code by adopting Chapter 108 Outdoor Lighting

; or act in relation thereto.

SUBMITTED BY: **Planning Board**

ARTICLE 30. To see if the Town will vote to amend The Town Code by amending the zoning map: rezone existing IA parcels to RM, 13-36-2 & 13-36-4, rezone the following parcel to RC, 13-19-15, 13-19-16, 13-19-17, 13-19-18, 13-19-19, 13-19-21, 13-19-22, 13-19-23, 13-35-1, 14-19-6, 14-19-9, 14-19-13, rezone parcel 14-

19-8 to CB and rezone the following parcels from IA, limited Industrial to CBLT, 13-19-20, 13-36-1, 13-36-3, 13-36-5, 13-36-8, 13-36-10, 14-19-1, 14-19-2, 14-19-3, 14-19-4 and 14-19-5.

; or act in relation thereto.

SUBMITTED BY: **Planning Board**
Two-Thirds Vote

ARTICLE 31. To see if the Town will vote to:

- A. Hear and act on the report of the Community Preservation Committee on the Fiscal Year 2027 Community Preservation budget;
- B. Appropriate a certain sum of money from Fiscal Year 2027 Community Preservation Fund revenues and/or from Community Preservation Fund reserves for the payment of Fiscal Year 2027 debt service;
- C. Appropriate from Fiscal Year 2027 Community Preservation Fund revenues a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2027; and
- D. Reserve for future appropriation amounts from Fiscal Year 2027 Community Preservation Fund revenues as recommended by the Community Preservation Committee:
 - (1) a sum of money for the acquisition, creation and preservation of open space,
 - (2) a sum of money for the acquisition and preservation of historic resources,
 - (3) a sum of money for the creation, preservation and support of community housing; and
 - (4) a sum of money for the Community Preservation Fund Fiscal Year 2027 Budgeted Reserve

; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

ARTICLE 32. To see if the Town will vote to amend the vote taken under Article 23 of the April 29, 2024 Spring Annual Town Meeting pertaining to appropriation of \$8,000 for the preservation of headstones at Forefathers Cemetery by allowing the funds to be used for the preservation of headstones at all Chelmsford historic cemetery locations; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

ARTICLE 33. To see if the Town will vote to appropriate or transfer from the Community Preservation Fund a certain sum of money for the purchase and installation of new handicapped-accessible playground equipment at Varney Playground; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

ARTICLE 34. To see if the Town will vote to: a) accept as a public way Proctor Road as laid out by the Select Board and shown by reports and plans which are on file in the office of the Town Clerk; b) authorize the Select Board to acquire, by gift, purchase, eminent domain, or otherwise and upon such terms and conditions as it may

determine, any and all interests in land, including easements or fee simple interest, with the trees thereon, within said layout and abutting lands as may be necessary for the purpose of completing such acceptance, making traffic safety and road improvements incidental to such acceptance, and otherwise providing for the use and maintenance of said way and drainage facilities incidental thereto for all purposes for which public ways are used in the Town of Chelmsford; c) raise and appropriate and/or transfer from available funds a certain sum of money to defray all necessary costs, fees and expenses in connection with the acquisition of said land and for payment of any damages which may be awarded as a result of any such taking; and, d) authorize the Select Board to negotiate and execute all necessary and proper contracts and agreements thereto; or act in relation thereto.

SUBMITTED BY: **Select Board**
Two-Thirds Vote

Hereof fail not and make return of this warrant with your doings at the time and place of said meeting.

Given under our hands this 23rd day of February, 2026

SELECT BOARD OF THE TOWN OF CHELMSFORD:

Patrick J. Maloney, Chair

Patricia Wojtas, Vice Chair

Aaron D. Cunningham, Clerk

Jeffrey A. Hardy

NOTICE OF PROPOSED DATES
AND TIMES FOR CONTINUED SESSIONS OF THE
SPRING ANNUAL TOWN MEETING

The Select Board shall propose the following dates and times for continued sessions of the Town Meeting of April 27, 2026:

Thursday, April 30, 2026 at 7:30 p.m.

Monday, May 4, 2026 at 7:30 p.m.

Thursday, May 7, 2026 at 7:30 p.m.

If additional continued sessions are necessary, they shall take place on the Monday and Thursday of the next consecutive week until the meetings are concluded.

Pursuant to Town of Chelmsford Code Chapter 154-9, these dates and times are proposed and are subject to change by vote of the Town Meeting Representatives.

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

_____, 2026

Pursuant to the within warrant, I have notified and warned the Inhabitants of the Town of Chelmsford by posting up attested copies of same at the following places, to wit: Senior Center, 75 Groton Road; North Chelmsford Fire Station, 35 Princeton Street; McCarthy Middle School, 250 North Road; Parker Middle School, 75 Graniteville Road; West Chelmsford Fire Station, 260 Old Westford Road; Westlands School, 171 Dalton Road; Byam Elementary School, 25 Maple Road; Town Offices Building, 50 Billerica Road; South Row Elementary School, 250 Boston Road; East Chelmsford Fire Station, 115 Riverneck Road; and South Chelmsford Fire Station, 295 Acton Road.

Signed:

Edwin Paul Eriksen, Constable

A True Copy Attest:

Edwin Paul Eriksen, Constable

Data Through: 12/2025
Run Date: 1/12/2026

Metrics: (Claimants, Prescriptions, Out of Pocket, Paid)
Rows: (Therapeutic Class, Brand Name)
Columns: (Incurred Year, Metrics)
Incurred Year: Last 3 Years [2023 - 2025]
Account: (4953582 - MIIA CHELMSFORD, TOWN OF)
Coverage Type: (Pharmacy)
GLP1 Flag: (Yes)

Therapeutic Class	Brand Name	2023				Claimants
		Claimants	Prescriptions	Out of Pocket	Paid	
27 - ANTIDIABETICS						
	MOUNJARO	9	37	\$1,846.16	\$22,404.12	19
	OZEMPIC	15	57	\$2,076.36	\$21,758.80	23
	RYBELSUS					
	TRULICITY	25	132	\$5,379.64	\$75,039.30	13
Total: 27 - ANTIDIABETICS		40	226	\$9,302.16	\$119,202.22	44
61 - ADHD/ANTI-NARCOLEPSY/ANTI-OBESITY/ANOREXIANTS						
	SAXENDA	8	13	\$532.18	\$7,260.80	2
	WEGOVY	25	142	\$6,710.06	\$86,700.71	51
	ZEPBOUND	2	3	\$167.04	\$1,246.20	33
Total: 61 - ADHD/ANTI-NARCOLEPSY/ANTI-OBESITY/ANOREXIANTS		29	158	\$7,409.28	\$95,207.71	79
Total: All		67	384	\$16,711.44	\$214,409.93	119

This report contains confidential and/or personal health information and should be maintained in accordance with law and contract pursuant to which it was released. Cost and utilization reporting is not designed to support the administration of wellness or other incentive programs. BCBSMA makes no representations or warranties regarding the information contained in this report and denies any liability arising from use of this information for any purpose.

2024			2025				Total			
Prescriptions	Out of Pocket	Paid	Claimants	Prescriptions	Out of Pocket	Paid	Claimants	Prescriptions	Out of Pocket	Paid
74	\$3,025.36	\$43,412.61	27	115	\$5,239.79	\$115,494.65	34	226	\$10,111.31	\$181,311.38
154	\$5,851.94	\$59,905.65	24	120	\$6,174.67	\$102,489.58	40	331	\$14,102.97	\$184,154.03
			1	4	\$300.00	\$7,442.84	1	4	\$300.00	\$7,442.84
53	\$2,532.47	\$32,954.01	4	9	\$631.76	\$10,297.11	26	194	\$8,543.87	\$118,290.42
281	\$11,409.77	\$136,272.27	49	248	\$12,346.22	\$235,724.18	68	755	\$33,058.15	\$491,198.67
2	\$175.48	\$918.23					9	15	\$707.66	\$8,179.03
304	\$13,322.15	\$167,109.66	67	442	\$17,688.63	\$388,432.67	87	888	\$37,720.84	\$642,243.04
199	\$8,567.97	\$83,318.69	88	592	\$25,022.33	\$450,978.41	94	794	\$33,757.34	\$535,543.30
505	\$22,065.60	\$251,346.58	146	1,034	\$42,710.96	\$839,411.08	159	1,697	\$72,185.84	\$1,185,965.37
786	\$33,475.37	\$387,618.85	193	1,282	\$55,057.18	\$1,075,135.26	216	2,452	\$105,243.99	\$1,677,164.04

MIIA HEALTH BENEFITS TRUST

Detail of Claims, Premiums & Loss Ratios for the period 12/1/2023 - 11/30/2025, Chelmsford

12/14/2025 Page 1

Month	Type	VIP	BCE	HMO	Choice	MX	MX2	Subtotal	DENTAL	Total
12/1/2024	C		213,547	1,229,454			106,017	1,549,018	80,716	1,629,734
1/1/2025	C		156,749	1,374,465			135,704	1,666,918	92,419	1,759,337
2/1/2025	C		179,965	1,381,489			157,391	1,718,845	81,601	1,800,445
3/1/2025	C		163,026	1,462,646			117,879	1,743,551	94,205	1,837,756
4/1/2025	C		128,518	1,354,987			162,580	1,646,085	106,480	1,752,565
5/1/2025	C		163,862	1,669,466			181,514	2,014,842	94,929	2,109,771
6/1/2025	C		265,510	1,527,262			126,654	1,919,427	93,478	2,012,905
7/1/2025	C		142,809	1,410,885			106,281	1,659,975	115,577	1,775,552
8/1/2025	C		254,784	1,418,424			159,359	1,832,567	90,418	1,922,985
9/1/2025	C		123,200	1,451,976			105,231	1,680,408	80,425	1,760,833
10/1/2025	C		285,214	1,605,259			152,456	2,042,929	110,863	2,153,791
11/1/2025	C		191,214	1,419,406			112,034	1,722,654	91,056	1,813,709
YE2025 Claims			2,268,398	17,305,718			1,623,100	21,197,216	1,132,167	22,329,383
12/1/2024	P		142,655	1,433,178			117,941	1,693,774	100,752	1,794,526
1/1/2025	P		137,903	1,429,801			139,324	1,707,028	95,440	1,802,468
2/1/2025	P		138,694	1,404,115			139,522	1,682,331	99,049	1,781,380
3/1/2025	P		139,486	1,422,871			140,155	1,702,512	100,346	1,802,858
4/1/2025	P		136,854	1,412,728			139,765	1,689,346	100,711	1,790,057
5/1/2025	P		143,823	1,405,581			140,245	1,689,648	98,569	1,788,218
6/1/2025	P		149,932	1,410,868			139,546	1,700,346	99,691	1,800,037
7/1/2025	P		175,541	1,668,413			140,293	1,984,248	108,277	2,092,525
8/1/2025	P		173,903	1,666,901			140,324	1,981,128	108,608	2,089,737
9/1/2025	P		164,273	1,653,232			139,090	1,956,595	109,148	2,065,743
10/1/2025	P		172,894	1,685,673			139,044	1,997,612	110,485	2,108,097
11/1/2025	P		174,807	1,668,202			139,141	1,982,150	109,836	2,091,986
YE2025 Premiums			1,850,764	18,261,565			1,654,389	21,766,717	1,240,912	23,007,629
YE2025 Loss Ratios			122.57%	94.77%			98.11%	97.38%	91.24%	97.05%

Paid claims data represents fee for service paid claims only and does not include IBNR or administrative costs.

MIIA HEALTH BENEFITS TRUST

Detail of Claims, Premiums & Loss Ratios for the period 12/1/2023 - 11/30/2025, Chelmsford

12/14/2025 Page 2

Month	Type	VIP	BCE	HMO	Choice	MX	MX2	Subtotal	DENTAL	Total
12/1/2023	C		301,809	1,411,122			147,873	1,860,804	74,656	1,935,460
1/1/2024	C		238,105	1,295,487			103,332	1,636,924	88,471	1,725,395
2/1/2024	C		162,173	1,596,026			151,989	1,910,187	84,457	1,994,644
3/1/2024	C		243,244	1,186,166			154,582	1,583,992	85,420	1,669,412
4/1/2024	C		807,152	1,223,207			119,475	2,149,833	89,099	2,238,932
5/1/2024	C		172,310	1,637,297			158,674	1,968,281	114,005	2,082,286
6/1/2024	C		124,473	1,377,790			114,115	1,616,378	77,587	1,693,966
7/1/2024	C		148,808	1,198,810			77,476	1,425,094	106,449	1,531,543
8/1/2024	C		170,956	1,452,686			135,982	1,759,624	99,668	1,859,292
9/1/2024	C		163,623	1,671,510			88,586	1,923,719	81,078	2,004,797
10/1/2024	C		150,653	1,266,665			88,064	1,505,382	112,462	1,617,845
11/1/2024	C		316,113	1,415,112			136,366	1,867,590	81,730	1,949,320
YE2024 Claims			2,999,418	16,731,879			1,476,513	21,207,810	1,095,082	22,302,892
12/1/2023	P		118,847	1,345,135			115,676	1,579,657	95,252	1,674,910
1/1/2024	P		120,227	1,336,984			119,484	1,576,695	95,168	1,671,863
2/1/2024	P		121,369	1,311,346			119,734	1,552,449	94,819	1,647,268
3/1/2024	P		124,224	1,295,405			117,891	1,537,520	94,412	1,631,932
4/1/2024	P		122,511	1,330,166			119,131	1,571,808	95,752	1,667,560
5/1/2024	P		128,017	1,332,427			118,743	1,579,187	96,246	1,675,433
6/1/2024	P		126,141	1,307,016			118,833	1,551,990	95,671	1,647,661
7/1/2024	P		133,501	1,415,624			119,503	1,668,628	97,748	1,766,376
8/1/2024	P		135,056	1,432,239			116,661	1,683,956	100,244	1,784,200
9/1/2024	P		144,431	1,419,240			117,414	1,681,084	99,829	1,780,913
10/1/2024	P		140,198	1,454,749			115,982	1,710,929	100,827	1,811,756
11/1/2024	P		144,226	1,432,062			117,639	1,693,927	100,165	1,794,091
YE2024 Premiums			1,558,748	16,412,393			1,416,691	19,387,832	1,166,133	20,553,965
YE2024 Loss Ratios			192.42%	101.95%			104.22%	109.39%	93.91%	108.51%

Paid claims data represents fee for service paid claims only and does not include IBNR or administrative costs.

MIIA HEALTH BENEFITS TRUST

Detail of Claims, Premiums & Loss Ratios for the period 12/1/2023 - 11/30/2025, Chelmsford

12/14/2025 Page 3

Month	Type	VIP	BCE	HMO	Choice	MX	MX2	Subtotal	DENTAL	Total
Total Claims		5,267,816	34,037,597			3,099,613	42,405,026	2,227,249	44,632,275	
Total Premiums		3,409,511	34,673,958			3,071,080	41,154,549	2,407,045	43,561,594	
Total Loss Ratios		154.50%	98.16%			100.93%	103.04%	92.53%	102.46%	
Last 24 months Claims		5,267,816	34,037,597			3,099,613	42,405,026	2,227,249	44,632,275	
Last 24 months Premiums		3,409,511	34,673,958			3,071,080	41,154,549	2,407,045	43,561,594	
Last 24 months Loss Ratios		154.50%	98.16%			100.93%	103.04%	92.53%	102.46%	

Paid claims data represents fee for service paid claims only and does not include IBNR or administrative costs.

Commonwealth of Massachusetts
Department of Fish and Game

OFFICE OF FISHING AND BOATING ACCESS

1 Rabbit Hill Road, Westborough, MA 01581
(508)389-7810 (508)7389-7890
Terrance W. Smith, Acting Director

BID OPENING FORM

CONTRACT: MERRIMACK RIVER CHELMSFORD OPENING DATE: 1/13/26 TUES

CONTRACT #: PA-404 TIME: 11:00AM

OPENER: George Wells

READER: Terrance W. Smith

RECORDER: Mike Coart

CONTRACTOR	BASE BID	ALTERNATE	TOTAL	<u>Alt</u>	<u>Qual</u>
Price Landscape & Construction			608,800 -	✓	✓
Kodiak Corp.			436,425 -	✓	✓
New England Infrastructure Inc.			1,174,200 -	✓	✓
S & R Corporation			596,525 -	✓	✓
Tford Co. Inc.			534,000 -	✓	✓
ET & L Corp.			436,700 -	✓	✓
Lucianos Excavating Inc.			456,725 -	✓	✓
MAS Building & Bridge Inc.			554,175 -	✓	✓
Edward Reige Corp.			556,900 -	✓	✓
R. Bates & Sons, Inc.			476,500 -	✓	✓

CONTRACT: PA-404

OPENING DATE: 1/13/26

CONTRACT #: Merrimack River - Chelmsford

TIME: 11:00 AM

CONTRACTOR	BASE BID	ALTERNATE	TOTAL	<u>Add</u>	<u>Bond</u>
ONYX Corporation			516,400-	✓	✓
C. White Marine, Inc.			756,925-	✓	✓
ACK Marine			755,480-	✓	✓
CSR Atlantic, Inc.			537,375-	✓	✓



Town of Chelmsford

50 Billerica Road
Chelmsford, MA 01824

Appointed Board, Commission, & Committee Application

Please fill out this form to apply for any open position on a specific board, commission, or committee that is appointed by the Town Manager or Select Board. The application will be forwarded to the appropriate parties for consideration. If appointed, you will be notified by mail and will need to bring the appointment letter to the Town Clerk's Office to get sworn in. Thank you for your interest in serving the Town of Chelmsford.

Return the completed application to: **Office of the Town Manager, 50 Billerica Road, Chelmsford, MA 01824** or tmoffice@chelmsfordma.gov

* Please note that this application, including the phone number and email address provided, may become public.

Name: Kevin Baxter	Date: 2026-01-13 11:51:06
Street Address: 1 Muriel Rd Chelmsford MA	Zip Code: 01824
Email: kevinmbaxter@gmail.com	Phone: 9788887129
Committee Applying For: BPAC	
Amount of Time Available:	
Relevant Experience: Avid cyclist and runner; grew up in Chelmsford	
Education or Special Training: B.S. Public Health Sciences	
Previous Committee Positions Held: N/A	
Remarks: Thanks for considering me! I'm a recent college graduate seeking a career in public policy/ public affairs. I'd love to help out some in town government where I can.	



Town of Chelmsford

50 Billerica Road
Chelmsford, MA 01824

Appointed Board, Commission, & Committee Application

Please fill out this form to apply for any open position on a specific board, commission, or committee that is appointed by the Town Manager or Select Board. The application will be forwarded to the appropriate parties for consideration. If appointed, you will be notified by mail and will need to bring the appointment letter to the Town Clerk's Office to get sworn in. Thank you for your interest in serving the Town of Chelmsford.

Return the completed application to: **Office of the Town Manager, 50 Billerica Road, Chelmsford, MA 01824** or tmoffice@chelmsfordma.gov

* Please note that this application, including the phone number and email address provided, may become public.

Name: David Hamilton	Date: 2026-01-15 17:31:24
Street Address: 60 Mill Road	Zip Code: 01824
Email: dhamilton842@outlook.com	Phone: 9789447266
Committee Applying For: Community Preservation Fund Committee (CPC)	
Amount of Time Available: 64 Hours a month	
Relevant Experience: I have relevant experience in assisting with the planning of the local 4-H fair in Westford Massachusetts (as well as volunteering during the fair every year). The Director of the fair and I have to plan, budget for, and meet with others on the board to make sure the fair runs smoothly, the kids can have a good time, and that we will be able to do it again next year. In addition, as a career professional, I work at Fidelity Investments as an accountant/operations analyst for our Money Market funds. This is also relevant as there is quite a bit of foresight involved with making sure that operations run smoothly on a day to day basis but also that will run smoothly and more efficiently, in the future. This job requires quite a bit of team work and the ability to make quick and timely decisions about the direction of operations on a day to day basis.	
Education or Special Training: I hold a bachelors degree in economics and I am pursuing an advanced degree in applied economics.	
Previous Committee Positions Held: N/A	
Remarks: I enjoy helping and being involved in my community and want to branch out into public service. I enjoy helping others and I enjoy building things that others can enjoy, like my work with 4-H. I have lived in this town my entire life, been to school here, worked here when I was younger, and have met and become friends with, many in my community. I am looking to jump into civil service where I believe that I would be most useful and where I am qualified to assist the community. Thank you, David	



Town of Chelmsford

50 Billerica Road
Chelmsford, MA 01824

Appointed Board, Commission, & Committee Application

Please fill out this form to apply for any open position on a specific board, commission, or committee that is appointed by the Town Manager or Select Board. The application will be forwarded to the appropriate parties for consideration. If appointed, you will be notified by mail and will need to bring the appointment letter to the Town Clerk's Office to get sworn in. Thank you for your interest in serving the Town of Chelmsford.

Return the completed application to: **Office of the Town Manager, 50 Billerica Road, Chelmsford, MA 01824** or tmoffice@chelmsfordma.gov

* Please note that this application, including the phone number and email address provided, may become public.

Name: Mindy Rosen	Date: 2026-01-21 10:11:36
Street Address: 45 Amble Road, Chelmsford, MA	Zip Code: 01824
Email: marosen45@gmail.com	Phone: 978-319-3766
Committee Applying For: Counsel on Aging Board	
Amount of Time Available: 5 hours per month	
Relevant Experience: I have been volunteering at the senior center in the office for the past 7 months	
Education or Special Training: I have an MBA in finance. I am also a CPA licensed in the Commonwealth of MA.	
Previous Committee Positions Held: none	
Remarks:	



Town of Chelmsford

50 Billerica Road
Chelmsford, MA 01824

Appointed Board, Commission, & Committee Application

Please fill out this form to apply for any open position on a specific board, commission, or committee that is appointed by the Town Manager or Select Board. The application will be forwarded to the appropriate parties for consideration. If appointed, you will be notified by mail and will need to bring the appointment letter to the Town Clerk's Office to get sworn in. Thank you for your interest in serving the Town of Chelmsford.

Return the completed application to: **Office of the Town Manager, 50 Billerica Road, Chelmsford, MA 01824** or tmoffice@chelmsfordma.gov

* Please note that this application, including the phone number and email address provided, may become public.

Name: Marie Cumming	Date: 2026-01-19 10:05:54
Street Address: 5 Dayton St	Zip Code: 01863
Email: mariecumming0601@gmail.com	Phone: 7174873441
Committee Applying For:	Historic District Commission Alternate
Amount of Time Available:	Flexible
Relevant Experience:	Before returning to Chelmsford, I lived in a neighborhood in York, PA. that worked on and obtained National Historic Register designation. We did that because there was a similar neighborhood across town where the homes had mostly been turned into commercial use. We wanted to protect our neighborhood! I ve always owned and renovated historic homes and feel these structures have an important role in preserving a community s history. They tie into the families and business people who helped to build the town.
Education or Special Training:	I ve previously worked as a teacher and as a banker. I m currently a licensed realtor in MA.
Previous Committee Positions Held:	None
Remarks:	I look forward to having the opportunity to help in preserving Chelmsford s history, and getting to know other people in the community who have the same passion for preservation.

Holiday Decorating Committee

Member	Address	Term
John Floria	65 Acton Rd	1 year term ending 12/31/2026



Town of Chelmsford

50 Billerica Road
Chelmsford, MA 01824

Appointed Board, Commission, & Committee Application

Please fill out this form to apply for any open position on a specific board, commission, or committee that is appointed by the Town Manager or Select Board. The application will be forwarded to the appropriate parties for consideration. If appointed, you will be notified by mail and will need to bring the appointment letter to the Town Clerk's Office to get sworn in. Thank you for your interest in serving the Town of Chelmsford.

Return the completed application to: **Office of the Town Manager, 50 Billerica Road, Chelmsford, MA 01824** or tmoffice@chelmsfordma.gov

* Please note that this application, including the phone number and email address provided, may become public.

Name: Adam R McCusker	Date: 2026-01-14 17:48:52
Street Address: 33 Washington St	Zip Code: 01863
Email: adamlucky77@hotmail.com	Phone: 9787267203
Committee Applying For: Vinal Square Strategic Action Plan Committee	
Amount of Time Available: Monthly	
Relevant Experience: Varney park committee Town meeting rep	
Education or Special Training: Masters Degree	
Previous Committee Positions Held:	
Remarks: Looking forward to joining the committee.	

Town of Chelmsford Select Board Minutes
50 Billerica Rd., Room 204
Chelmsford, MA 01824

Select Board Regular Meeting MINUTES
January 12, 2026

Attending:

Patrick Maloney, Chair
Patricia Wojtas, Vice Chair
Aaron Cunningham, Clerk
Jeffrey Hardy, Board Member

Paul Cohen, Town Manager

Please note that all documents referenced in these minutes are on file at the Town Manager's Office, 50 Billerica Rd., Chelmsford, Mass.

CALL TO ORDER – NOTIFICATION OF LIVE BROADCAST

Chair Maloney called the regular meeting of the Board to order at 6:00PM.

PUBLIC SERVICE ANNOUNCEMENTS

Vice Chair Wojtas read the following announcements:

109th Birthday Certificate Sylvia Contover

Vice Chair Wojtas presented the Birthday Certificate in recognition of the 109th birthday of Sylvia Contover to her son Dean.

100th Birthday Certificate Jean-Paul Dulac

Vice Chair Wojtas presented the Birthday Certificate in recognition of the 100th birthday celebration of Jean-Paul Dulac to his son.

Memorial Tree Program

The Town of Chelmsford is proud to launch the Memorial Tree Program, offering residents a meaningful way to honor loved ones while adding beauty and shade to our community. Applications accepted until February 1, 2026 at www.chelmsfordma.gov/document/center/view/21372/memorial-tree-program.

2026 Dog Licensing

Every 2025 dog license expired on December 31st. Licensing for 2026 began on December 1st. Information is available at www.chelmsfordma.gov/249/Dog-Licenses.

2026 Annual Town Census

The 2026 annual town census was mailed to all households in January. Please return your census to keep active on the voting list, and if not a registered voter, returning it ensures that the Clerk's office can provide you with proof of residency. An accurate count of residents assists in providing better municipal services.

Nomination Papers Available Beginning January 5 for the April 7 Spring Annual Town Election

Nomination papers for various town offices are available at the Town Clerk's office for open seats. For further information contact the Clerk's office at 978-250-5205. Deadline is February 12, 2026 at 5:00PM to obtain papers and must be returned by February 17, 2026 at 5:00PM.

GENERAL PUBLIC INPUT

In accordance with Select Board Policies Section 1-2.B, speakers will be limited to no more than three (3) minutes. Speakers may not cede their time to others unless required as a reasonable accommodation because of a disability. Total time for General Public Input is limited to no more than thirty (30) minutes.

Brian Latina, precinct 9 Town meeting representative, appeared before the Board. Chair Maloney stated that his input is limited to three minutes. Mr. Latina acknowledged what he referred to as “censorship,” and added that limiting public input overall to thirty minutes is also censorship. He has been a town meeting representative for thirty years and complained that he received a \$1K increase in taxes this year, costing him “more than \$25/day to live in Chelmsford.”

He referred to his citizen petition for Town Meeting, which requires ten signatures. He noted that this is the first time that a citizen petition, including the signature, addresses and printed names were included in the Select Board meeting packet. This would normally require a request to the Town Clerk’s office. As he could not find a single case where this information was required, he considered it discriminatory for his petition and not equal treatment under the law. He asked that all citizen petitions be treated equally.

COMMITTEE VACANCIES

Vice Chair Wojtas read the list of current vacancies. Interested applicants can apply online at <http://www.chelmsfordma.gov> or through the Town Manager’s office.

Town Manager Cohen asked that the following agenda item be taken out of order.

SELECT BOARD’S ENDORSEMENT OF MASSACHUSETTS HOUSE OF REPRESENTATIVES BILL #4723: AN ACT DESIGNATING A CERTAIN BRIDGE IN THE TOWN OF CHELMSFORD AS THE FERREIRA BROTHERS BRIDGE

Chris Ferreira appeared before the Board, along with other Ferreira family members, in support of the House bill to name the Bridge at Gorham St. in honor of the Ferreira Brothers, his grandfather and three great uncles. His grandfather’s garage on Gorham St. was taken by eminent domain for the building of Route 495. He maintained a business in town for many years and served as a volunteer. His two great uncles both served in World War II and on return one worked in the highway department and the other at Fort Devens. A third disabled uncle was active in town serving his neighbors.

Mr. Ferreira proudly shared photos of his relatives with the Board.

MOTION: by Vice Chair Wojtas to endorse House Bill #4723 which will name the bridge over Route 495 at Gorham Street the Ferreira Brothers Bridge and strongly urge our legislative delegation to vote in favor of that bill. Seconded by Board Member Hardy.

Motion carries 4-0, unanimous.

REPORTS AND PRESENTATIONS

Northern Middlesex Council of Governments (NMCOG) Executive Director Jenny Raitt and NMCOG Deputy Director Kelly Lynema – NMCOG Status Report

Northern Middlesex Council of Governments Executive Director Jenny Raitt and Deputy Director Kelly Lynema reviewed their PowerPoint presentation on the NMCOG Annual Report including the following highlights:

- About us.
- Local designees.
- Our work with the Town.
- Regional collaboration.
- What’s next.

Appreciation was expressed for the efforts of NMCOG to collaborate with the Town in advancing its projects.

Department of Public Works Director Christine Clancy – American Rescue Plan Act Project Status Report (ARPA)

Department of Public Works Director Christine Clancy reviewed her PowerPoint presentation on the ARPA status report update including the project summary of seventy-seven total projects, and the fourteen remaining unfinished projects.

SELECT BOARD’S ENDORSEMENT OF THE MASSACHUSETTS MUNICIPAL ASSOCIATION (MMA) 2026 ANNUAL BUSINESS MEETING PROPOSED RESOLUTION Proposed Resolution Supporting a Strengthened Fiscal Partnership Between Municipal and State Governments in Fiscal 2027 and Beyond

Town Manager Cohen reviewed the Massachusetts Municipal Association (MMA) 2026 annual business meeting proposed resolution to support a strengthened fiscal partnership between municipal and state governments in FY27 and beyond.

MOTION: by Vice Chair Wojtas to endorse the proposed resolution of MMA to support the fiscal partnership between municipal and state governments as presented. Seconded by Board Member Hardy. **Motion carries 4-0, unanimous.**

SIGN FIRST AMENDMENT TO GRANT OF EASEMENT FOR 260 OLD WESTFORD ROAD

Town Manager Cohen presented the amendment to grant an easement for 260 Old Westford Road for signature by the Board.

MOTION: by Vice Chair Wojtas to approve and sign the easement granted by the Town of Chelmsford to Massachusetts Electric Company to be located at Fire Engine #3 at 260 Old Westford Rd. in Chelmsford as presented. Seconded by Board Member Hardy. **Motion carries 4-0, unanimous.**

TOWN MANAGER BID AWARDS

South Row Elementary School Roof Replacement Project

MOTION: by Vice Chair Wojtas to approve the Town Manager’s bid award for the South Row Elementary roof replacement project to WPI Construction Inc. in the amount of \$2,027,878 as presented. Seconded by Board Member Hardy. **Motion carries 4-0, unanimous.**

South Row Elementary School Electrical Panelboard Replacement Project

MOTION: by Vice Chair Wojtas to approve the Town Manager’s bid award for the electrical panel board replacement at South Row Elementary School to Daigle Electrical Construction Corporation in the amount of \$68,686 as presented. Seconded by Board Member Hardy. **Motion carries 4-0, unanimous.**

TOWN MANAGER REPORTS

Town Manager Cohen presented the following reports:

Citizen Petition Warrant Article Submitted for the 2026 Spring Annual Town Meeting

Petitioner Brian Latina submitted the following warrant article: “To see if the Town will vote to overturn the adopted 2025 Fall Town Meeting Warrant Article 29 Zoning Bylaw Amendment Definition of Family, changing the definition of Family in Zoning Article X, Terminology, from the pre-existing

relationship-based definition of family to a zoning terminology-based definition of family and restore the pre-existing relationship based definition of family.” The zoning article will be advertised and hearings held by the Planning Board as required.

Fire Stations Construction Project Update

Town Manager Cohen reviewed the Owner Project Manager’s monthly project report for Chelmsford Fire Stations #3 and #5 projects.

Select Board and Town Manager’s FY26 Goals Status Report

Town Manager Cohen reviewed his PowerPoint presentation status report on the FY26 Select Board and Town Manager goals including the following highlights:

- Fiscal management and visibility.
 - Early notification of financial issues.
 - Fee structure evaluation.
 - Additional revenue options.
 - Operational savings options.
 - Collective bargaining.
- Sewer/stormwater drainage/water.
 - Sewer inflow and infiltration reductions.
 - Sewer reserve capacity.
 - Sewer capacity expansion options.
 - Water supply capacity expansion options.
 - Water district consolidation.
 - Sewer infrastructure maintenance.
- Infrastructure.
 - Roads/sidewalk construction and planning.
 - Underground utility phase 2 project in town center.
- Town government focus areas.
 - 54 Richardson Rd. PFAS remediation.
 - Warren-Pohl conservation restriction.
 - Koulas Farm conservation restriction.
 - Traffic – major issues.
 - Tree planting and invasive management.
 - Consolidated/regional services.
 - Business development updates.
- Board and committee initiatives.
 - MSBA – Parker Middle School project.
 - Fire stations construction.
 - Ledge Rd. commercial trucking.
 - Open space and recreation plan – accessibility.
 - Clean energy and sustainability.
 - ADU/housing.
 - Pet cemetery evaluation.
- Strategic plan implementation.
 - Community engagement.
 - High performing government.
 - Infrastructure.
 - Managing growth.
 - Quality of life.
- Process improvement.
 - Gap analysis.

- Reporting on projects and metrics.
- Policy updates.
 - Town Accountant hiring process/timeline.
 - Minutes policy.
 - Create committee manual.
- Volunteer appreciation.
 - Recognize municipal volunteerism.
 - Civic Academy.
- Charter update.
 - Language regarding committees.

Accessory Dwelling Unit Production for Calendar Year 2025

Town Manager Cohen reported that the Executive Office of Housing and Livable Communities requested information from cities and towns about the number of accessory dwelling units applied for and permitted in the first half of 2025. The template form provided is to be completed and submitted before January 16, 2026.

Monthly Double Pole Report

Town Manager Cohen reviewed the monthly double pole report submitted by National Grid.

TOWN MANAGER APPOINTMENTS

Holiday Decorating Committee Re-Appointments – one-year term – December 31, 2026

MOTION: by Vice Chair Wojtas to approve the Town Manager’s re-appointments of Eric Merrill and Deb Taverna to the Holiday Decorating Committee with terms ending December 31, 2026 as presented. Seconded by Board Member Hardy. **Motion carries 4-0, unanimous.**

MEETING MINUTES

Select Board Regular Meeting Minutes – December 22, 2025

MOTION: by Vice Chair Wojtas to approve the meeting minutes of December 22, 2025. Seconded by Board Member Hardy. **Motion carries 4-0, unanimous.**

SELECT BOARD MEMBER LIAISON REPORTS AND REFERRALS

Board Member Wojtas

- Congratulations to Police Department Sgt. Nicholas Ziminsky who was promoted to Lieutenant and Patrolman Nicholas Thayer who was promoted to Sergeant.
- Congratulations to the new Executive Director of the Housing Authority – Kirk Fulton, who replaced David Hedison, a thirty-eight year veteran of the Housing Authority.
- Condolences to the family of Jean Callahan, a former member of the School Committee.

Board Member Hardy

- Congratulations to Jack Eichel and Chevonne Forgan, Chelmsford’s representatives to the Olympics teams.
- Tree damage only at the cemetery from recent storms.
- Meeting of the Parade Committee tomorrow evening – all are welcome.

Clerk Cunningham

- Thanks to Fred Brusseau for his service to the Age-Friendly Committee.
- Board of Health addressing regulations for septic systems and maintenance; may address the moratorium on remaining septic systems with the Board.
- Vinal Square Strategic Planning Committee meets tonight to address CBLT zoning off Princeton St.; informational meetings scheduled January 12 and 14 and February 28.

- Council on Aging meets at the Senior Center on Wednesday; openings on the committee.
- Planning Board scheduling public hearings in next few weeks on water treatment plant at 50 Orleans St.; meeting with NMCOG on January 22.
- Boy Scouts will come to next meeting to see how local government works.
- In recognition of Sylvia Contover's granddaughter, Melissa, in attendance tonight.

Vice Chair Maloney

- Project website on Parker Middle School has been set up and regularly updated; plan to review and finalize educational plan and grade configuration by end of January; School Building Committee meeting scheduled for this Wednesday to evaluate options.

ADJOURNMENT

MOTION: by Vice Chair Wojtas to adjourn at 7:32PM. Seconded by Board Member Hardy.
Motion carries 4-0, unanimous.

Respectfully submitted,

Christine Martin Barraford
 Recording Secretary

Supporting documents:

- Birthday 109 certificate - Sylvia Contover
- Birthday 100 certificate – Jean-Paul Dulac
- Chelmsford memorial tree program PSA
- Dog license PSA
- 2026 town census PSA
- Run for local office 2026
- Committee vacancies as of 2026-1-12
- 20260112 Chelmsford Select Board NMCOG annual report
- 1.12.26 ARPA update
- MMA 2026 business meeting proposed resolution
- H4723
- WR 31222439 AMD 260 Old Westford Rd. Chelmsford MA AMD first 2026
- Bidawardmemo 1.8.26
- 010626 WPI construction recommendation
- 251230 SR MSBA roof bid results tab
- 251205 bid results sheet SR electrical panel
- Citizen petition warrant article
- Chelmsford fire station 3 and 5 projects monthly report 5
- FY26 goals presentation – January 26
- ADU survey
- January 2026 double pole report
- January 2026 double pole report spreadsheet
- Holiday decorating committee
- 12-22-2025 SB minutes draft2