

SELECT BOARD MEETING AGENDA

MARCH 9, 2026

Dennis Ready Meeting Room 204
Town Offices, 50 Billerica Road
Chelmsford, MA 01824

This hybrid meeting will be held in person and via Zoom. Members of the public may attend the meeting in person, or watch live at chelmsfordtv.org/livestream, at youtube.com/@ChelmsfordtvOrg, on Comcast channel 6, or on Verizon channel 37.

Members of the public will be granted Zoom access solely for participation in the Public Input and Public Hearing portions of the agenda. To obtain the Zoom link, please email your request, including your name, address, and the agenda topic on which you wish to provide input, to tmoffice@chelmsfordma.gov by 12:00 PM (noon) on the day of the meeting. If attending virtually, please join the meeting 10 minutes early.

Please note that while an option for remote attendance and/or participation is being provided as a courtesy, the meeting/hearing will not be suspended or terminated if technological issues interrupt remote access.

1. 6:00 PM CALL TO ORDER – NOTIFICATION OF LIVE BROADCAST

2. PUBLIC SERVICE ANNOUNCEMENTS

- ATEF Grant Applications Due by March 31
- Nashoba Valley Technical High School Committee Applications Due by March 24
- Volunteer Fair, March 28, Senior Center
- Annual Town Election, Tuesday, April 7, Polls Open 7:00 AM – 8:00 PM

Documents:

[NVTHS AD FOR COMMITTEE APPLICATIONS 2026.PDF](#)
[VOLUNTEER FAIR PSA.PDF](#)
[TOWN ELECTIONS 2026.PDF](#)

3. GENERAL PUBLIC INPUT

- In accordance with Select Board Policies section 1-2.8, speakers will be limited to no more than three (3) minutes. Speakers may not cede their time to others unless required as a reasonable accommodation because of a disability. Total time for General Public Input shall be limited to no more than thirty (30) minutes.

4. COMMITTEE VACANCIES

Documents:

[COMMITTEE VACANCIES AS OF 2026-3-9.PDF](#)

5. REPORTS AND PRESENTATIONS

- Weston & Sampson Engineers Licensed Site Professional Paul McKinlay: PFAS Sampling Results at 54 Richardson Road & Proposed Upgrades to the PFAS Remediation System
- Department of Public Works Director Christine Clancy:
 - Snow and Ice Removal Budget Expenditures
 - Notice of Intent to Layout Proctor Road as a Public Way
 - 2026 Construction Season Road and Sidewalk Improvement Plan

Documents:

[CHELMSFORD 54 RICHARDSON ROAD UPDATE 2.23.26.PDF](#)
[3.3.26_FY2026 SNOW AND ICE INFORMATION.PDF](#)
[3.5.26_PROCTOR ROAD ACCEPTANCE .PDF](#)
[PROCTOR ROAD ACCEPTANCE - TOWN OF CHELMSFORD - DRAFT 2026-02-20.PDF](#)
[3.9.26_PAVING AND SIDEWALK MASTERPLAN UPDATE.PDF](#)

6. POLICY DISCUSSION AND UPDATES

- Disposal of Surplus Property Under \$10,000 Policy
- SB Policy
 - 1-2.6 Contract Bid Review Updates
 - 1-2.7 Agenda Procedures Updates
 - Section 11 Open Meeting and Minutes Policies Updates
 - Section 12 Boards, Committees, and Commissions Onboarding and Liaison Procedures Updates

Documents:

DRAFT POLICY FOR DISPOSAL OF SURPLUS PROPERTY UNDER 10K.PDF
SB POLICY SECTION 1-2.6 - CONTRACT-BID REVIEW_DRAFT UPDATES.PDF
SB POLICY SECTION 1-2.7 - AGENDA PROCEDURES_DRAFT UPDATES.PDF
SB POLICY SECTION 11 OPEN MEETING AND MINUTES POLICIES_DRAFT UPDATES.PDF
SB POLICY SECTION 12 BOARDS-COMMITTEES-AND COMMISSIONS ONBOARDING AND LIAISON PROCEDURES_DRAFT UPDATES.PDF

7. EARMARK REQUESTS FOR THE HOUSE OF REPRESENTATIVES PROPOSED FY27 STATE OPERATING BUDGET

Documents:

EARMARK HISTORY AND FY27 SUGGESTIONS - FEB 26.PDF
DPW EARMARK REQUEST SUGGESTIONS.PDF
FUNDINGREQUESTS_PROPOSALS_12FEB2026.PDF

8. SELECT BOARD APRIL MEETING SCHEDULE

Documents:

SELECT BOARD APRIL 2026 MEETING SCHEDULE.PDF

9. TOWN MANAGER REPORTS

- Police Department Body Worn Camera Grant Award
- Fire Stations Construction Project Bid Issuance
- Ambulance Contract Extension
- Chelmsford Rodenticide Home Rule Petition (H.4972) Hearing Held on March 4th
- Monthly Double Pole Report

Documents:

FY26 BWC RECIPIENTS.PDF
SPR CENTRAL REGISTER GENERAL CONTRACT SUBMIT CONFIRMATION.PDF
AMBULANCE CONTRACT EXTENSION - PRIDESTAR TRINITY EMS - MARCH 2026.PDF
H.4972 PUBLIC HEARING.PDF
MARCH 2026 DOUBLE POLE REPORT .PDF
MARCH 1 2026 DOUBLE POLE REPORT SPREAD SHEET.PDF

10. APPOINTMENTS

- Select Board
 - Agricultural Commission, Caroline Parlee, unexpired 3-year term ending 6/30/2027
 - Diversity, Equity, and Inclusion Committee; Tina Marie Kempner, 3-year term ending 6/30/2028
 - Diversity, Equity, and Inclusion Committee; Sophy Theam, unexpired 3-year term ending 6/30/2026
- Town Manager
 - Historical Commission, Nancy Araway, 3-year term ending 6/30/2028

Documents:

AGRICULTURAL COMMISSION - CAROLINE PARLEE.PDF
DEIC - KEMPNER.PDF
DEIC - THEAM.PDF
HISTORICAL COMMISSION - NANCY ARAWAY.PDF

11. MEETING MINUTES

- Select Board Regular Meeting Minutes 2-26-2026

Documents:

02-26-26 SB MINUTES_DRAFT1.PDF

12. SELECT BOARD MEMBER LIAISON REPORTS AND REFERRALS

NEXT REGULAR MEETING DATE: March 30, 2026