

Town of Chelmsford FIRE STATION STUDY COMMITTEE Minutes
January 9, 2025
50 Billerica Road, Room 200
Chelmsford, MA 01824

I. Call to order

- a) The meeting of the Fire Station Study Committee was called to order by the Committee Chair Virginia Crocker Timmins, 6 members were present at 4:00 pm on January 9, 2025. The meeting was held at 50 Billerica Road, Room 200.

II. Attendance

- a) The following members were present at the meeting:

Virginia Crocker Timmins, Committee Chair
Sheryl ODonnell, Committee Vice Chair
Gregory Segnini, Committee Clerk
Robert Albon, Firefighters' Union Representative
Paul Cohen, Town Manager
Robert Destrempe, Resident Representative (Arrived at 4:02pm)
Gary Ryan, Fire Chief

III. Meeting Minutes

- a) G. Segnini presented the proposed minutes from the meeting on November 19, 2024.
- b) A motion was made by R. Albon to accept the meeting minutes for meeting on November 19, 2024. The motion was seconded by S. ODonnell. The motion passed with 5 in favor, 1 abstention, 1 absent.

IV. Release of Executive Session Minutes

- a) V. Timmins announced the release of Executive Session Minutes for:
- i. June 28, 2022
 - ii. July 12, 2022
 - iii. November 19, 2024

V. Public Comment

- a) None

VI. Working Discussion

- a) G. Ryan discussed the SAFER grant process moving forward. The department is awaiting feedback on the previous application and will resubmit.
- b) P. Cohen discussed State Senate Bill 1599 related to state funding for public safety buildings.
- c) P. Cohen and G. Ryan gave an update on the Permanent Building Committee's progress on the fire station construction projects. The projects are on track to begin construction in spring of 2026.
- d) G. Segnini presented an updated draft of the Committee's final report. The committee discussed and made amendments to the report.
- e) Motion by R. Albon to approve the Fire Station Study Committee Final Report as amended. Seconded by R. Destrempe. The motion passed unanimously.

VII. Public Comment

- a) None

VIII. Adjournment

- a) Motion to Adjourn the meeting by S. ODonnell. Seconded by R. Albon. Motion Passed.
Chair Timmins adjourned the meeting at 5:00 pm.

Submitted by: Gregory Segnini, Committee Clerk

Supporting documents:

- a) Fire Station Study Committee Final Report

*All supporting documents are uploaded and recorded to a shared cloud drive