

Chelmsford Permanent Building Committee
Town of Chelmsford
9 Alpha Rd. Chelmsford, Ma 01824
Meeting Minutes June 3, 2025

Members Present: Chair Tim Powderly, DPW Director Christine Clancy, Michael Donoghue, Michael Moore, Evelyn Thoren, Deb Belden

Not Present: Steve Roberts

Others Present: Town Manager Paul Cohen

All documents referenced in these minutes are available for review at the Town Manager's Office, 50 Billerica Rd., Chelmsford Town Offices Building. This meeting was recorded by Recording Secretary Vivian Merrill

Call to Order

Chair Powderly called the Meeting to Order at 6:33PM.

• Public Input (15 Minutes)

There were no public members present at this time.

• North Fire Station Renovation Project – 35 Princeton Street – Engine 2 – Status Update

Mr. Powderly saw the building today; the new work looks good to the building and the landscaping.

There will be a Vinyl Square Committee meeting on Monday, June 9, 2025. There may be additional feedback at that time.

This project may be ready to be closed out.

• Fire Stations – 260 Old Westford Road – Engine 3 and 295 Acton Road – Engine 5 – Status Update

Mrs. Clancy reported that the Owner's Property Manager (OPM) & a Designer have been hired. Some contracts are being negotiated and may be finalized tomorrow. There will be a follow-up

meeting on June 13, 2025. Wetlands have been flagged for Roberts Field, and there will be a Notice of Intent filed for the Conservation Commission to review. Floor plan options are being worked on. Site concepts will be discussed at the June 13, 2025 meeting.

More defined dates are forthcoming. Temporary fire station locations will be determined.

- **South Row School – MSBA Accelerated Repair Program – Partial Roof Replacement – Status Update**

The funding request for this project will be going to Town Meeting on June 23, 2025. The Finance Committee and Select Board have voted to support the Article.

If approved at Town Meeting, the project would go out to bid in the Fall.

Currently, the project is to replace a 26-year old section of roof, and another section that is 33 years old. There are two layers of roofing that would need to be removed. Existing solar panels will be removed and new ones installed. About 800 panels will be removed, and replaced with 500 new panels. The old panels have approximately 10 years of life left. They will be put up for sale, as there is a market for them.

- **Meeting Schedule**

The next meeting could be held on July 1, 2025, if needed. It may be rescheduled if not needed.

- **Meeting Minute Approval**

Motion: by Mr. Donoghue to approve the Meeting Minutes of May 6, 2025, as presented. Seconded by Mr. Moore. Mrs. Thoren abstained, all others in favor. **Motion carries, 5-1-0.**

- **Adjournment**

Motion: by Mrs. Thoren to adjourn the meeting at 6:46PM. Seconded by Mr. Moore. **Motion carries, unanimous, 6-0.**

Respectfully submitted,

Vivian Merrill
Recording Secretary

Supporting Documents:

- There were no additional documents provided for projects discussed at this meeting.
- Draft Minutes