

Chelmsford Open Space and Recreation Plan Committee

Town of Chelmsford

50 Billerica Rd. Chelmsford, MA 01824

Meeting Minutes

June 18, 2024

DRAFT

Members Present:

Karl Bischoff (Conservation Commission)

David Koonce (Conservation Agent)

Pat Wojtas (Select Board)

Brian Stripp

David Sperry

Jerry Schmidt

Members Absent:

Paul McDougall (Planning Board)

Peter Spawn (Conservation Commission)

Others Present:

Support Staff: David Koonce (Conservation Agent), Christine Clancy (DPW)

NMCOG: Meghan Tenhoff

Proceedings:

Meeting called to order at 7:02 PM.

Pat requested that the April 16th meeting minutes be amended to record the presence of David Koonce and Christine Clancy as support staff under the "Others Present" section. The committee voted to approve this change.

The committee voted to approve the April 16th and May 21st minutes as amended.

Karl said both farmers markets were both well attended; the first better than the second. Dave Sperry thought that the seed packets could be labelled next time.

David Koonce said he posted a news flash of the open house.

The following groups have confirmed that they plan to attend the open house at the senior center on Thursday evening: Sudbury Valley Trustees, Merrimack Valley Watershed Council, Chelmsford Land Conservation Trust, Chelmsford Open Space Stewardship, Dog Park Advisory Committee, Clean Energy and Sustainability, Tree Committee, Age-Friendly Implementation Committee, Newhouse Wildlife Rescue, New England Mountain Biking Association, Chelmsford Grow-a-Row.

Meghan will remove July 3rd from the formal list of outreach events.

Meghan recommended that we post the survey QR code in multiple locations. Christine proposed that we attach them to Fire truck, DPW truck, and other vehicles with magnets on July 3rd. She will reach out to Red Mill or Owl Stamp to ask them to print 8” x 8” magnets with our QR code and branding. Estimated cost: \$100 for 20.

Plans for Open House at Senior Center on Thursday, June 20th:

- Supplies:
 - Pizza – Brian
 - Water cups – David Sperry
 - Napkins – Jerry
- Activities:
 - Welcome Table – sign in; visitors choose name tag colors; visit tables; point out program schedule (Pat, Jerry).
 - Rock Painting – Orient people to activity; help keep things clean (Meghan).
 - Floater – Help where needed; talk to attendees (Karl).
 - OSRPC Table – Encourage visitors to take survey; comment cards; talk to visitors and take notes (Brian).
 - Kids Table – Legos, rainbow loom (Meghan).

Meghan prepared a draft set of PowerPoint slides which will be shown on a continuous loop during the event. She presented it during the meeting and requested comments and feedback.

The committee suggested that we include the following highlights from the 2017 plan:

- Land Acquisitions – Warren-Pohl Conservation Reservation, Koulas Farm
- Playgrounds – Varney, Roberts Field

Public Comments:

- Iva Mooney: Why don't we have a parks and recreation department? Response: Karl would like more information on what is believed to be broken. Pat explained that funding is limited. David Sperry said if we can get sponsors, that may be a way to secure more funding for parks & recreation.

Meeting adjourned at 7:59 PM.

Next Meetings:

Tuesday, July 16, 2024 at 7:00 PM

Tuesday, August 20, 2024 at 7:00 PM

Tuesday, September 17, 2024 at 7:00 PM