

**BOARD OF ASSESSORS**

Samuel P. Chase  
John J. Duffett



**Chief Assessor**  
Frank T. Reen, M.A.A

**Assistant Assessor/Data Collector**  
Rena E. Gagne

**Chelmsford Town Offices**  
**Assessor's Office**

50 Billerica Rd.  
Chelmsford, MA 01824-2777  
[www.ChelmsfordMA.Gov](http://www.ChelmsfordMA.Gov)

**Assistant to the Assessor**  
Susan P. Taylor

**Principal Clerk II**  
Michelle K. O'Hagan

**Telephone:** (978) 250-5220  
**Fax:** (978) 250-5223

Form to be filled out in the Assessor's Office\*

Please allow 3-5 business days for completion.

Fees: \$35 first parcel. Additional \$10 per parcel on same list.  
\$35 each parcel on separate lists.

Date: \_\_\_\_\_

Paid: \_\_\_\_\_ Due: \_\_\_\_\_

Board Attending: \_\_\_\_\_

Parcel Map/Block/Lot: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Parcel Map/Block/Lot: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Owner Name: \_\_\_\_\_

Parcel Location: \_\_\_\_\_

Parcel Location: \_\_\_\_\_

Parcel Record Owner Phone Number: \_\_\_\_\_

Name of Representative & Company: \_\_\_\_\_  
(Only if other than parcel record owner)

Email: \_\_\_\_\_

Mailing Address of Representative: \_\_\_\_\_  
\_\_\_\_\_

Phone Number of Representative: \_\_\_\_\_

Signature: \_\_\_\_\_

\*Assessor's Office not responsible for incorrect information if Map/Block/Lot/Unit not verified with office prior to submission.