



Chelmsford Market on the Common (CMotC)

2025 Season / May 31 to October 11

Every Saturday – Setup 10am, Opening by 11am, Closing at 2pm
CMotC is a Town of Chelmsford supported community program



Farm/Business Name: _____

Owner: _____ Phone: _____

Address: _____

Website: _____

E-mail: _____

Please e-mail all completed Vendor Agreements to CMotC Market Manager, Vee Lashua val33a@msn.com

All items MUST be locally made / sources and are subject to approval by the Market Manager (strictly enforced).

Vendor Category	Type of Produce / Products
Farmer / Produce	
Nursery / Plants	
Animal Products	
Artisan Crafts / Wares	

The Market Manager has the right to restrict items for sale that are deemed not appropriate.

VENDOR FEE PAYMENT - Please make checks payable to **Town of Chelmsford** and write "Farmer's Market" on the memo line. All fees are due with application. *Please note: Fees are to reserve your space at the market and does not include a **FOOD** permit.*

Season Pass \$200 _____ Weekly Pass \$25 _____ and indicate weekly date(s): _____

Please mail checks to the Town of Chelmsford, Attn: CMotC, 50 Billerica Rd, Chelmsford, MA 01824

Important Note: All fees are nonrefundable. The Chelmsford's Market on the Common does not guarantee in any way the marketability or condition of the vendor's goods, nor does the Market guarantee the success of the vendor's efforts.

I have read, agree with, and will comply with all of the information explained within, and all the rules and regulations set forth. I understand that I have not been promised exclusivity for my product.

Vendor Signature: _____

Date: _____

Participating Vendor Terms and Conditions for Chelmsford Market on the Common (CMotC)

- The Market will operate every Saturday from June 7th through October 11th. Vendors can begin setting up after 10am. All vendors on site must open by 11am and remain open until 2pm or unless the Market Manager notifies otherwise.
- All vendors must be licensed or otherwise authorized to conduct business in the State of Massachusetts, if required. All vendors are responsible for their own permits, tax, license, and insurance liabilities. Copies of applicable licenses should be displayed.
- All food vendors and farmers selling time/temperature controlled for safety foods must be permitted through the Chelmsford Board of Health. See attached BOH permitting guide.
- Per Chelmsford Town ordinance, no thin-film plastic bags may be used or plastics straws. Vendors must provide paper or reusable bags.
- Vendors must agree to be respectful in the care and use of restroom / facilities and property of the Town of Chelmsford. All vendors should refrain from smoking during the Market hours. Vendors are responsible for cleaning their own space and leaving it as they found it.
- COVID-19 Safety: If anyone shows any signs of illness, they should not attend the market. Vendors are encouraged to wash their hands before, during, and after attending the market. Vendors should provide hand sanitizer at their booths. Surfaces and objects should be disinfected frequently. Discourage customers from touching products they are not purchasing for themselves.
- The Market Manager reserves the right to take on new vendors throughout the season to assure our customers have a good variety of items at any point throughout the season.
- Vendors may use the words “Certified Organic” only if they are certified.
- Vendor scales must display certification seal by the Massachusetts Weights and Measures Department. Local Chelmsford options are Northern Middlesex Council of Governments (978) 454-8021 and mlefebvre@nmcog.org or dtilton@nmcog.org
- Vendor spaces are available on a first-come, first-served basis.
- The Market is subject to cancel due to inclement weather. The Market Manager will contact vendors in the event the market is cancelled.
- Vendors are required to give Market Manager 48-hour notice if unable to attend the market.
- Any violation of these terms and conditions, as determined by the Market Manager, shall subject the violator to corrective actions up to removal from the market.

To be completed by the Market Manager:

Approved: _____ Denied: _____ Paid: _____

Market Manager Signature: _____ Date: _____