



CHELMSFORD LIONS CLUB - COUNTRY FAIR COMMITTEE

Dear Friends,

It is with pleasure that the Chelmsford Lions Club will actively participate in Chelmsford's July 4th celebration by sponsoring the **ANNUAL COUNTRY FAIR** on the Town Common. The fair will be held on **Friday July 3rd from 5:00 PM to 10:00 PM and on Saturday July 4th from 8:00 AM to 1:00 PM.** The event is **RAIN or SHINE.**

We extend an invitation to your organization to join us in celebrating our town's exciting Fourth of July tradition by having a booth during the fair on the Town Common. If you desire to join us, please fill out and sign the enclosed/attached application and, together with your check for selected booth space(s) (maximum 2 spaces); return it to the Chelmsford Lions Club at the address indicated on the application form OR you can email your application to Chelmsfordlionsclub@yahoo.com and mail your check. Applications will be processed on a FIRST-COME-FIRST SERVE basis based on the application postmark or email received date along with full payment.

It is important to fill out the application completely indicating what type of merchandise you desire to sell, and what if any special electrical power requirements you may have, as there is very limited electrical power available. Applications will be considered incomplete and will be returned if all areas are not completely filled in. The postmark or email received date of the correctly filled-in application, NOT the date filled in on the application, will be processed as the actual date received and booth space(s) will be assigned accordingly. If checks are not received in a reasonable time after an email application, the booth assignment may be rescinded.

A map showing the general arrangement of the booth spaces is included to aid you in the selection of a space. Every effort will be made to honor your request, however, because of the great demand for space, each organization will be limited to a maximum of two spaces. Booth spaces will be assigned by May 15th to Chelmsford non-profit organizations, other non-profit organizations will be assigned spaces after May 15th. Other groups or individuals not having a non-profit status will be assigned spaces after May 25th. The Chelmsford Lions Club cannot guarantee the requested booth space will be the one assigned.

Once processed and accepted, you will receive an acknowledgment letter/email confirming your space assignment and approval of your sales merchandise (including food and drink) and electrical requirements. Changes to either merchandise to be sold or electrical requirements **must** have the approval of the Country Fair Committee no later than June 15th. **NO** unapproved merchandise may be sold.



Chelmsford Lions Club

We Serve

Please Note:

- **NO** vehicles, dropping off materials, or setting up of booths will be allowed in the Country Fair area prior to 1:00 PM on Friday July 3 except food trucks / food trailers!
- It is highly recommended that **Food Trucks / Food Trailers** reserve 2 spaces at the Fair. The booth spaces are **10ft wide by 10ft deep** and a food truck **MUST** fit into the reserved space(s) completely. ALL food trucks and trailers **MUST be in place NLT 2:00 PM on July 3rd.**
- The Chelmsford Town Parade Committee and the Chelmsford Lions Club strongly support and encourage recycling efforts. All booth operations must continue to use the dumpster to dispose of their trash items. Where feasible booth operators are asked to separate their recyclable items and not place them in the dumpster but rather in one of the multiple designated recycle containers. This is a request and participation would be greatly appreciated.
- A representative of the Chelmsford Fire Department (CFD) Fire Prevention team will visit each booth prior to the start of the Country Fair. Every booth, cooking or not, **MUST** meet and/or exceed the minimum safety requirements established by the CFD. A detailed list of these requirements can be found in Section III of the Country Fair Booth Regulations document enclosed as part of your package. Any organization or individual that sends in an application and is awarded booth space(s) agrees to abide by and adhere to these safety requirements. The CFD has the authority and responsibility to not allow any booth to open/operate if the minimum safety requirements are not met.
- All vendors providing food at the fair must have a permit from the Chelmsford Board of Health. Those who don't already have one can apply for one using the online Permiteyes. Directions for using Permiteyes are included later in this package.
- All vendors are solely responsible for knowing which permits they require and for applying for those permits.

Contact Information:

Chelmsford Lions Club

email: ChelmsfordLionsClub@yahoo.com

APPLICATION FOR COUNTRY FAIR BOOTH SPACE CHELMSFORD, MA

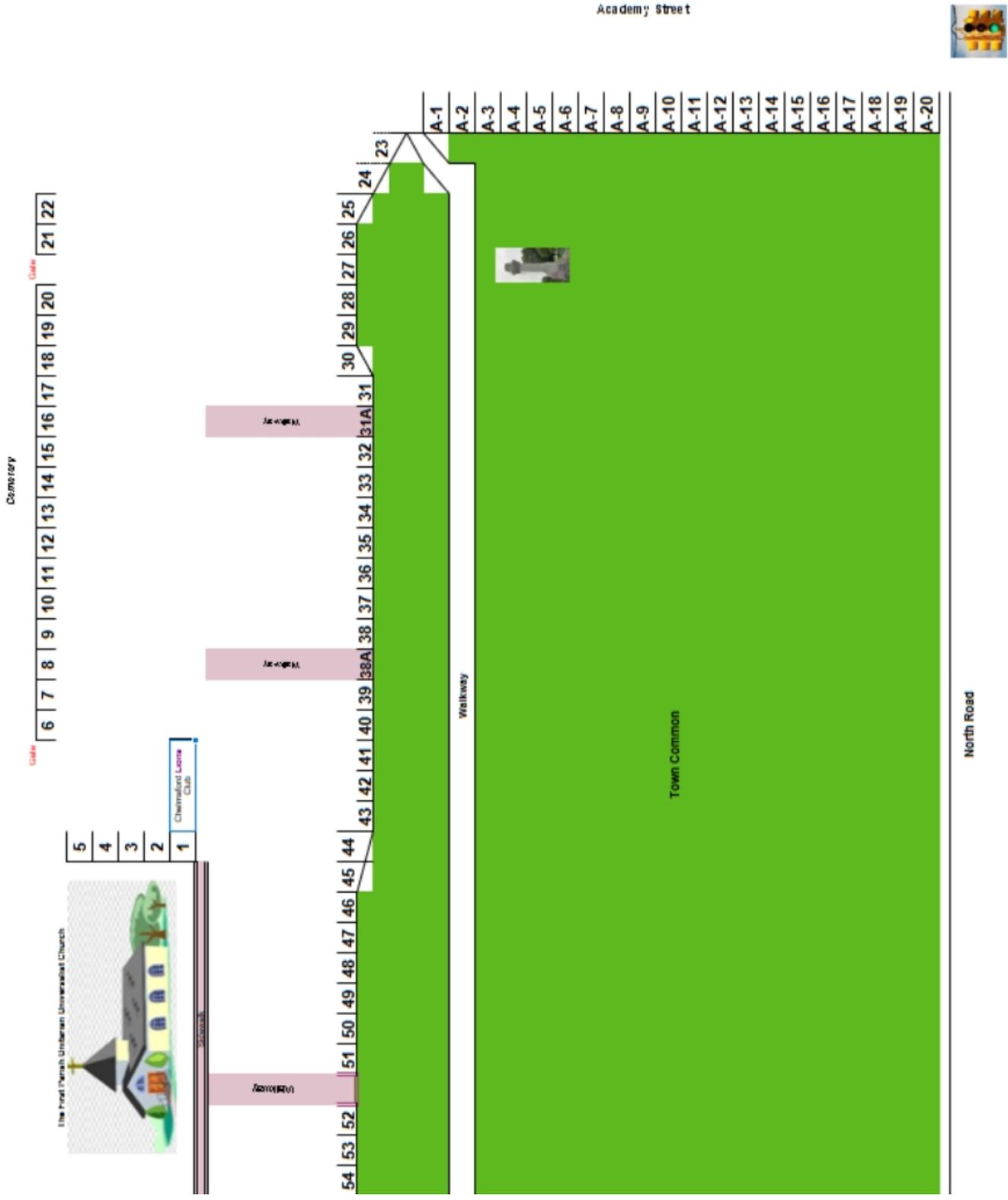
Please Print and Return with check

Organization:				
Booth Chairman	(Name)		(Tel)	
	(Street)			
	(City/Town)		(Zip Code)	
	(email)			
Booth Alternate	(Name)		(Tel)	
	(email)			
BOOTH SPACE REQUESTED (Limited to TWO spaces per organization IF SPACE PERMITS) **Please note if you have a Food Truck / Food Trailer, the complete truck / trailer must fit in the 10x10 allotted space. If not, we require food trucks / food trailers reserve 2 spaces**				
	1st Choice:		2nd Choice:	
BOOTH SPACE RENTAL FEE SCHEDULE: \$95.00 10ft Wide x 10ft Deep Booth Space				
200-watt Electrical Power is allotted for each booth space (lights) If additional power required indicate amps needed below				
AMPS: Spaces 1 – 54 only. Provide an itemized list of equipment to be used in the booth. Item 1- Item 2- Item 3- Item 4- Item 5- Item 6- Itemize merchandise to be sold in the booth. You must declare what will be sold in order to sell it.				
Enclosed is a check for \$95 for one space or \$190 for two spaces for full payment of the requested booth space(s). By signing below, I acknowledge that we understand & accept the terms & conditions for operating our booth in accordance with the BOOTH OPERATING REGULATIONS and recommendations submitted to us by the COUNTRY FAIR COMMITTEE . We also will limit our electrical power needs to 200 watts per booth unless more has been authorized.				
	Signed by Booth Chairman:			
Return this application, with you check made payable to the CHELMSFORD LIONS CLUB to:				
	CHELMSFORD LIONS CLUB			
	P. O. BOX 25			
	Chelmsford, MA 01824			
Please circle which days you will be in Attendance at the fair: July 3 July 4				
SPACE FOR COMMITTEE USE ONLY				
		Space(s) Assigned:		

Chelmsford Country Fair Vendor Booth Layout



Notes:
 No political organizations to be located in the church parking area, Spaces 1 - 22
 Limited Power available in spaces A-1 through A-20





I. BOOTH SPACE ASSIGNMENT POLICY

Booth space will be assigned on a FIRST-COME-FIRST-SERVED basis. The postmarked application or date email application received will determine the order of receipt of applications for booth spaces. Payment MUST be made promptly. Chelmsford non-profit organizations will be given first priority for booth spaces; non-profit organizations not Chelmsford based will be given second priority; any spaces remaining after May 25th will be assigned to other applicants. Space assignments are limited to a maximum of TWO SPACES per organization subject to availability.

All merchandise to be sold must have the approval of the Country Fair Committee prior to June 15th. The Committee reserves the right to limit the types of merchandise being sold as well as prohibit the sale of any merchandise deemed unsuitable for the Country Fair. **PLEASE NOTE:** Any organization selling beverages in sealed containers is responsible for adherence to the Massachusetts state law regarding recycling, the bottle bill. Failure to comply with this law could result in penalties and fines levied against the offending organization. Although not typically done, the Country Fair Committee reserves the right to limit the number of booths selling food. ALL booth personnel involved in the preparation and/or distribution of any consumable product i.e. food, drink, snack etc. must wear latex gloves or other suitable hand covering that does not allow direct contact between the ready-to-consume foods being served with bare hand contact. Any booth operation participating in "Games" will not be allowed to payout any cash denomination as a winning prize. **All vendors must clearly post the price charged for food, drink, merchandise, games, etc.** The Committee does recommend food vendors consider offering unique and diversified items as an overabundance of particular items (i.e. hot dogs, hamburgers, etc.) may reduce attendance at those booths.

II. BOOTH SPACES AND FEES

The COUNTRY FAIR SPACES are located on Westford Street along the Town Common between the Flag Pole and Academy Street (spaces 23 - 54) and in the Unitarian Church parking lot along the Cemetery Wall (spaces 1 – 22). Additional booth spaces are available on Academy Street (spaces A-1 - A-20). However, those spaces have very limited power availability.

The rental fee charged for each booth space is for the entire duration of the fair. Spaces are not available for only one day or any partial day.

FEE SCHEDULE: THERE ARE NO FREE BOOTH SPACES

1. FULL SIZE SPACE - 10 feet wide by 10 feet deep; **\$95.00** rental fee. (non-refundable)

PLEASE NOTE: ALL booth activity MUST be confined to the limits of the physical booth space. **NO** organization or individual is allowed to sell, distribute, advertise, or otherwise represent any organization outside of the physical confines of that organization's assigned booth space. Any organization that cannot fit in the 10x10 space must purchase two booth spaces!

III. FAIR HOURS AND SET UP

1. COUNTRY FAIR HOURS OF OPERATION:

Friday July 3rd - 5:00 PM to 10:00 PM.

Saturday July 4th - 8:00AM to 1:00PM.

2. BOOTH SET UP:

Westford Street between Academy Street and the flagpole will be closed at 1:00 PM on Friday July 3rd for the purpose of erecting and setting up the Country Fair Booths. Academy Street between Westford Street and North Road will be closed to traffic at 2:00 PM for the purpose of erecting and setting up the Country Fair Booths. Booths are to be erected and ready for operation by 5:00 PM on July 3rd when the fair “officially” opens. Vehicles are allowed in the fair area for loading and unloading only and must be removed immediately to prevent a traffic jam.

ALL VEHICLES MUST BE REMOVED BY 4:00 PM IN TIME FOR THE START OF THE FAIR AT 5:00 PM. No vehicles are allowed in the fair area during the open hours of the Country Fair. Ample parking is available in the lot behind the Baptist Church on Academy Street, St. Mary’s Church, Village Square Professional Plaza, and CVS Plaza. Parking fees may apply.

* The use of public address systems (loudspeakers) by booth operators is not allowed.

* **NO** anchors or any type of fasteners may be “hammered” into any street or roadway surface.

The **Chelmsford Fire Department (CFD)** has requested that all potential booth renters be notified of following minimum fire safety requirements for the Country Fair.

1. Any booth involved in cooking/food production shall be set up and available for Fire Department inspection no later than 4 PM on Friday, July 3.

2. **2a Any booth that uses cooking or grilling in food preparation, excluding those that may use oil for deep fat frying (see 2b), must have a minimum 5lb. dry chemical/class ABC (minimum 2A-10B:C) fire extinguisher with an updated inspection tag.**

2b Any booth using oil for deep fat frying shall have a Class K Extinguisher with an updated inspected tag. The Class K Extinguisher shall be a minimum of 10 lbs.

2c. All Food Trucks/Trailers must be inspected by the Chelmsford Fire Prevention Office at 50 Billerica Rd, Chelmsford by June 15th in order to have sufficient time to address any issues. Call (978) 251- 4288 to schedule an appointment. Also see attached Food Truck/Trailer Fire Regulation for further details.

3. Booths using propane shall check all connections for tightness with soapy water prior to the Fire Department inspection.

4. Any organization that covers their booth with a roof shall be required to use flame retardant plastic or canvas. EZ Up Insta Shades which display a label indicating they are flame retardant are acceptable.

The Chelmsford Fire Prevention office is available to answer any questions potential renters may have. We can be reached at **978- 251-4288**. It is the intention of the Fire Department to inspect all booths prior to the opening of the Country Fair. Failure to comply with these requirements will result in the booth not being allowed to operate. Should this occur due to failure to comply there will be NO refund.

IV. TRASH DISPOSAL

It is the responsibility of booth operators to keep their areas picked up and cleared of all rubbish. BOOTH USERS WILL USE THE DUMPSTER located in the area for all rubbish. If the booth operator has items that could be recycled, they should bring only those items to one of the stations set-ups by the Chelmsford Recycling Committee. DO NOT bring non-recyclable items to any of these stations. Any refuse/trash container used by the booth operator be it barrel, box, or trash bag used for disposal of material such as cardboard packaging, hamburger/hot dog packaging material, soda corrugated boxes, etc. must be confined to the booth area. Booth operators must not place any form of container that they use to dispose of material during their booth operation outside the limits of their booth space. The large dumpster is available and should be used frequently.

V. POLICE PROTECTION

No additional police protection other than what is regular and customary will be provided. It is strongly recommended that valuable items be removed overnight and/or someone stay overnight with the booth. **THE CHELMSFORD LIONS CLUB OR THE TOWN OF CHELMSFORD ARE NOT RESPONSIBLE FOR ANY LOSSES DUE TO FIRE, THEFT, VANDALISM, OR ANY OTHER ACT.**

VI. ELECTRIC POWER

Booth spaces 1 – 54 will have available electricity from power distribution boxes. The maximum electric power for each booth space is limited to 200 watts. A limited amount of additional power (120 Volts only) will be made available to booths that declare a need and include such a request in their booth space application. Booth operators must furnish their own lighting systems and extension cord(s) or “power strips” to reach the nearest power distribution box. All wiring and electrical connections must meet O.S.H.A. and town electrical standards (2 wires plus ground) to insure a safe operation. No cable, extension cord, power “strip” or any device used to transfer electric current from one of the power distribution boxes to the booth will be allowed if there is visible evidence that due to the condition of the device such as “frayed wires”, loose end(s) or damage to the outer sheathing it poses a fire risk if used.

The Country Fair Committee and the Chelmsford Fire Department will not allow and/or disconnect any electric cable if there is evidence that it is not proper for the electric load (i.e. heating of the connector or cable) or is potentially unsafe and poses a potential fire hazard.

Booth spaces A-1 – A-20 will have very limited available electricity and power may not be available to all vendors along Academy Street.

VII. BOTTLED GAS, PORTABLE GAS, DIESEL, or ELECTRIC GENERATORS.

Other power sources such as bottled gas should be used for large power applications such as cooking. All open flame installations are subject to the approval of the Chelmsford Fire Department.

VIII. BOOTH REMOVAL

ALL BOOTHS must be removed and the area cleaned up by 2:00PM on July 4th. All rubbish must be placed in the dumpster. Respect your neighbors in the surrounding booth areas. If water is to be either drained or used in a cleaning operation, please ensure that this will not cause an inconvenience or hazard to individuals and organizations located “downstream”. Use of common sense is strongly encouraged.

Westford Street and Academy Street will be vacated by the booth operators by 2:00PM for the town street sweeper, and to be opened for through traffic on July 4th. Any items not removed by booth operators should be considered at risk and may be disposed of. If you want to keep it, remove it.

The above regulations are issued in compliance with policies issued by the Town of Chelmsford Select Board

CHELMSFORD LIONS CLUB - COUNTRY FAIR COMMITTEE

Chelmsford Board of Health – Temporary Food Permit

PERMITEYES USER INSTRUCTIONS

1. You must create an account in our permitting software, PermitEyes, to start your permit application. Start on this webpage: <https://permiteyes.us/chelmsford/loginuser.php>
 - a. Click on “New User Register Here!” in the lower right.
 - b. Follow the prompts.
 - i. Personal Details: Name, Street Name, City, State, Zip, Phone, and Email.
 - ii. Login Details: Choose a username and password. Be sure to write these down. You can reset your password, but you will need to know your username to reset it.
 - iii. Other Details: Please choose which permit types apply to you. Do not choose “contractor” as your designation.
 - iv. The next page will ask you to fill out details that are relevant to what type of permit you will be applying for. Please fill out all required boxes.
2. When you enter your address, it will ask to choose from a dropdown menu. If your address does not appear in the drop-down menu, click the blue box that says “Address Does Not Appear in Drop Down” in the top right corner.
3. Once you have created your account, you should be taken to a webpage that says “Welcome to Chelmsford Online Permitting” at the top. In the upper left corner, there will be a link that says, “New Application”. Click this to begin your permit application.
 - a. Select “BOH”, then scroll down to select which type of permit you are applying for. Be sure to look through all options listed to ensure that you pick the permit type that is most accurate to you.
 - b. Enter all required information. Once again, you may select “Address Does Not Appear in Drop Down” in Section 1 if your address is not in the drop-down section.
 - c. You may notice fields that are not considered ‘required’ (do not have a red star next to them). Please fill out as much as you can even if it’s not required, as it helps the inspectors to have all information necessary to issue your permit.
4. Once you submit the application, you will be taken to a page that says your application is received. But the process is not over yet! Please click the gray box that says, “Go to Homepage”, which will take you back to the “Welcome to Chelmsford Online Permitting”.
 - a. You should see a box that has information regarding your application. On the very left, you should see an eyeball symbol next to the “Ap. No.” box. Click on this eyeball. It will show a sidebar called “Transactions Monitor”.
 - b. If you need to upload documents, click on the paperclip symbol near the top of this sidebar. You can “drag and drop” files from your desktop here, or you can click the “browse” button to upload documents from your computer.
 - c. If you need to edit your application, you may click the pencil symbol in the sidebar.
 - d. You may notice that when you completed your application, there was a message that said: “Following review by an inspector, and if everything is in order, you will receive an email indicating you can log back into your account and pay online for your permit using a credit card or by entering your checking account information”.

- i. Once you receive email confirmation that your permit fee is ready to be paid, you may log back into your account, click the eyeball symbol, and select the “\$ Pay Fee” option in the sidebar.
 - ii. Once all required documents are uploaded and the fee has been paid, an inspector will start the process of issuing your permit. You should receive your permit via email once it has been issued. You will be able to print your permit on PermitEyes.
5. An inspector or the admin may try to contact you using the “chat” feature, which you can use to directly communicate. If you receive a chat you should also receive an email notification to let you know there is a message waiting. The chat icon is a speech bubble.

If you experience any problems, you may use the chat feature to reach out to a Health Department staff member. You can also call Nancy at our office 978-250- 5241. **Good luck and thank you for applying for a permit with the Chelmsford Board of Health!**



CHELMSFORD FIRE PREVENTION

50 Billerica Road – Chelmsford, MA 01824
(978)251-4288



FOOD TRUCK/TRAILER REGULATIONS

- **Inspection Charge \$50/Annual, \$25/Daily**
- Truck/Trailer must be presented for inspection at Chelmsford Fire Department Headquarters

General

- Egress points from trailer/truck must be unencumbered
- Trucks must have current Mass DOT inspection sticker
- Must have appropriate clearances from buildings
- All trucks/trailers using fossil fuel burning equipment shall have at minimum one single station carbon monoxide alarm installed. **This is a local requirement that must be met for operation in the Town of Chelmsford.**

Hood

- For applications requiring a Type I hood, must be serviced and inspected within the last six months, or sooner based on level of cooking or recommendation from hood cleaning company.
- Free of deposits from grease laden vapors
- Suppression system tested within last 6 months

Fire Extinguishers

- Minimum 2A-10B:C
- Grease laden vapors or if you are cooking with animal or vegetable oils or fats, a Class K extinguisher will be required as well.
- All service tags must be present and up to date.
- Located near doorway and accessible for use

Generator

- Exhaust must be directed at least five feet in any direction away from any openings
- Limit of 7 gallons of gasoline.
- Fuel tank should be large enough to permit uninterrupted operation. If refueling is required, the unit should be shut down and allowed to cool before refueling.

Deep Fat Fryers

- 8" tall steel or tempered glass baffle plate or 16" clearance between fryer and other appliances.
- If appliances have been moved since last hood inspection, a reevaluation of the suppression system must be performed.

Propane

- Limit of 199 gallons water capacity. Storage permit required from home community.
- Must be securely mounted to vehicle, and if outside, must have weather protection
- Tanks must be free of visible damage (rust, dents, etc.)
- Piping must be free of leaks and pressure tested, and installed in accordance with 527 CMR 1.00:69.3.12.5
- Hydrostatic test within last 12 years, or if a retest, within the last five years.

If you have any further questions, please contact the Chelmsford Fire Prevention Office directly.



OUTDOOR AND SPECIAL EVENT GUIDE – Excerpts

See the full guide here: <https://chelmsfordma.gov/DocumentCenter/View/10819/CFD-Outdoor-and-Special-Event-Guide>

2. EVENT VENDORS

- 2.1. Event vendors are responsible for the safe operation of their booth, display or attraction. Vendors shall coordinate the event set-up and take down with the Event Sponsor to insure compliance with the Chelmsford Fire Department Fire and Life Safety regulations.
- 2.2. Event vendors shall
 - 2.2.1. Keep Fire Lanes, Fire Department Connections, and building access clear and unobstructed.
 - 2.2.2. Read, sign, and post the Hot Food Vendor requirements in the booth.
 - 2.2.3. Post Chelmsford Fire Department Food Truck/Trailer permit inside vehicle or trailer.
 - 2.2.4. Be prepared, at any time, for a Fire Department inspection.
 - 2.2.5. Correct any violations prior to opening for business.
 - 2.2.6. Maintain all Chelmsford Fire Department Fire and Life Safety requirements for the duration of the event.

9. TENTS, CANOPIES, AND TEMPORARY STRUCTURES

- 9.1. A site plan indicating the locations of all tents, canopies, and temporary structures must be submitted to the Chelmsford Fire Department Fire Prevention Office. Upon review of the site plan, requirements shall be, but not limited to the following:
- 9.2. In cases of tents and canopies, they shall be flame resistant, and documentation shall be provided. Roofs of temporary structures shall be flame resistant or non-combustible.
- 9.3. A fire extinguisher with a minimum rating of 2A:10B:C shall be present
- 9.4. Tents, canopies, and temporary structures shall be located 10 feet from any other structures.
- 9.5. Storage of combustible items in the tent, canopy, or temporary structure shall be limited.
- 9.6. If using portable heaters, location and securing of fuel source must be inspected and approved by the Chelmsford Fire Department Fire Prevention Office.
- 9.7. LP- gas containers shall be located at the exterior edge of the tent, canopy, or temporary structure and secured to prevent tipping, damage, or tampering.
- 9.8. The LP-gas container shall not be secured to the tent, canopy, or temporary structure.
- 9.9. The LP-gas container shut off shall be accessible to operators and firefighters.

12. HOT FOOD VENDOR REQUIREMENTS

- 12.1. The use of food booths is regulated by the Chelmsford Fire Department. These requirements apply to single vendor, freestanding booths. Cooking within tents is prohibited per advisory from the Office of the Massachusetts State Fire Marshal, May 2, 2016. All food vendors are subject to inspection prior to an event. *Failure to comply with the following regulations may result in closure of the location.*
- 12.2. Flame Retardant Requirements
- 12.2.1. The sidewalls, drops, and tops of tents and canopies shall be of flame resistant material, with tags intact.
- 12.3. Portable Fire Extinguishers
- 12.3.1. A portable dry chemical fire extinguisher (minimum 2A10B:C) shall be provided for each food booth.
- 12.3.2. If a deep fat fryer is being used, a K type portable extinguisher shall also be provided.
- 12.3.3. Extinguishers shall have a current inspection tag. The extinguisher shall be readily accessible and visible.
- 12.4. Location
- 12.4.1. Food booths shall have a clearance of at least 20 feet on the publicly accessible side. All other sides shall have clearance of at least 10 feet from any other booths or combustible materials.
- 12.5. Gas Stoves
- 12.5.1. All gas stoves, BBQ grills, and burners shall be listed by either Underwriters Laboratories (UL) or the American Gas Association (AGA).
- 12.6. Deep Fat Fryers
- 12.6.1. Deep fat fryers shall not be used in food vendor tents.
- 12.6.2. Deep fat fryers shall be at least 16 inches from the outside wall of the tent. If a fryer is used in vicinity of a BBQ grill, it shall be at least 16 inches away, or be equipped with an 8" tall steel or tempered glass baffle plate.
- 12.6.3. K Class fire extinguisher required for all deep fat fryers.
- 12.7. Barbecue Grills
- 12.7.1. BBQ's are not permitted within the food booth.
- 12.7.2. Fuel for solid fuel grills, including wood and charcoal, shall be kept at least 10 feet away from all cooking appliances.
- 12.7.3. BBQ grills shall be located at least 10 feet away from a structure.
- 12.7.4. BBQ grills and other open flame devices, located outside of structures, shall be secured from falling and contact by the public.
- 12.8. Fuel Tanks
- 12.8.1. Fuel tanks (LPG) shall be stored outside of the structure. The tanks shall be located away from public access.
- 12.8.2. The size of the tank shall be limited to 25 pounds, unless proper permit is obtained from the Chelmsford Fire Prevention Office.

12.9. Smoking

12.9.1. Smoking is not allowed at any time within the food booth, or within 25 feet of any fuel source.

12.9.1.1. *For purposes of this policy, e-cigarettes shall be considered smoking.*

12.10. Generators

12.10.1. Generators shall be located a minimum of 20 feet away from tents or canopies. They shall also be isolated from contact with the public by approved means.

12.10.2. Generators should be of sufficient size to allow continuous operation. If a generator is to be refueled, it must be shut down and allowed to cool completely before the addition of fuel.

12.10.3. Flammable and combustible liquid filled equipment shall not be used within tents, canopies, or other temporary membrane structures.

12.10.4. Flammable and combustible liquids shall be stored outside and in approved containers, no less than 50 feet from tents, canopies, or other temporary membrane structures.

12.10.5. Refueling shall only be performed on a generator that is stopped and cooled, and not less than 20 feet from the tent, canopy, or membrane structure. A 2A:10B:C (5 lb.) fire extinguisher shall be available.